

State of California
AIR RESOURCES BOARD

Resolution No. 82-18

April 21, 1982

Agenda Item No.: 82-9-3

WHEREAS, Health and Safety Code Section 39601 requires the Air Resources Board (the "Board") to adopt standards, rules, and regulations necessary for the proper execution of the powers and duties granted to and imposed upon the Board by law;

WHEREAS, Health and Safety Code Section 39801 requires the Board to administer, pursuant to Chapter 5 (commencing with Section 39800), Part 2, Division 26, of the Health and Safety Code, the Air Pollution Control Subvention Program with such funds as may be appropriated for the purposes of said Chapter, and Health and Safety Code Sections 39800 through 39811 establish the framework and requirements of the Air Pollution Subvention Program;

WHEREAS, the Board has adopted regulations for administering the subvention program in Sections 90100 through 90500 of Title 17, California Administrative Code;

WHEREAS, pursuant to Government Code Section 11349.7, the Board is required to review all regulations administered by it for compliance with the statutory criteria of necessity, clarity, consistency, authority, and reference;

WHEREAS, public comments on the Board's subvention regulations were solicited by public notice dated July 22, 1981;

WHEREAS, in consideration of these public comments and based on the staff's analysis of the regulations, staff has proposed specific changes to the subvention regulations designed to eliminate unnecessary repetitions of statutory provisions and other excess verbiage, and to reorganize and reword provisions to enhance clarity, resolve ambiguities, and simplify procedures;

WHEREAS, Health and Safety Code Section 39806 provides that money shall be subvented under the Air Pollution Subvention Program to districts engaged in the reduction of air contaminants pursuant to the basinwide air pollution control plan and related implementation programs and Health and Safety Code Section 39808 authorizes the Board to review the programs and expenditures of each district receiving a subvention under the Air Pollution Subvention Program;

WHEREAS, Section 90115 of Title 17, California Administrative Code, provides that the Board staff shall annually develop in cooperation with the districts

and the Board shall adopt evaluation criteria and district classifications which are appropriate to determine whether a district is engaged in the reduction of air contaminants pursuant to the basinwide air pollution control plan and related implementation programs;

WHEREAS, the Board staff, in cooperation with district staffs and the California Air Pollution Control Officers Association, has prepared recommended evaluation criteria and district classifications for the 1982-83 fiscal year;

WHEREAS, the Board staff has prepared an evaluation program by which the staff intends to evaluate districts receiving subventions to determine whether the districts are expending funds in accordance with their approved budget and are operating in accordance with the applicable evaluation criteria;

WHEREAS, the California Environmental Quality Act and Board regulations require that an activity not be adopted as proposed where significant adverse environmental impacts have been identified and feasible alternatives and/or mitigation measures which would substantially reduce these impacts exist;

WHEREAS, a public hearing and other administrative proceedings have been held in accordance with the provisions of Chapter 3.5 (commencing with Section 11340), Part 1, Division 3, Title 2 of the Government Code;

WHEREAS, the Board finds that:

The amendments proposed by staff pursuant to the AB 1111 review process and continuing evaluation of the subvention regulations comply with the letter and the spirit of the review process set forth in the Administrative Procedure Act and conform to the five statutory criteria;

The evaluation criteria for fiscal year 1982-83 and district classifications developed by Board staff in cooperation with the districts are appropriate to determine, for the purpose of subvening state funds and in accordance with Section 39806 of the Health and Safety Code, whether a district is engaged in the reduction of air contaminants pursuant to the basinwide air pollution control plan and related implementation programs;

The evaluation program prepared by Board staff establishes appropriate fiscal and program review procedures for evaluation of districts receiving subvention funds; and

The proposed actions would have no significant adverse environmental impacts.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby endorses:

The amendments to its regulations in Sections 90100 through 90500 of Title 17, California Administrative Code, as set forth in Attachment A hereto;

The "District Subvention Categories", as set forth in Attachment B hereto; and

The "Evaluation Criteria for Air Pollution Control Districts Participating in the Subvention Program", for fiscal year 1982-83, as set forth in Attachment C hereto.

BE IT FURTHER RESOLVED that the Board directs the Executive Officer to make Attachments A, B, and C available to the public for a period of 15 days and delegates to the Executive Officer the authority to consider any written comments submitted by the public concerning matters in Attachments A, B, and C which differ from the staff's proposal on these items, and either to adopt the items as set forth in Attachments A, B, and C, adopt them with such nonsubstantial changes as appropriate, or, in the event further substantial changes may be warranted, to bring the matters back before the Board for further consideration.

BE IT FURTHER RESOLVED that the Board recognizes the fiscal crisis facing local districts and directs the staff to consider district resource limitations in its evaluation of district programs pursuant to the subvention evaluation criteria.

BE IT FURTHER RESOLVED that the Board recognizes both the need for accurate, up-to-date emission inventories and the impact the potential fiscal crisis may have on the districts' ability to maintain emission inventories. The Board therefore directs the staff to establish a policy level district/ARB committee to develop recommendations on how the state's emission inventory needs can best be fulfilled.

BE IT FURTHER RESOLVED that the Board approves the evaluation program plan set forth in Attachment D for evaluating districts receiving subvention funds and authorizes the Executive Officer to modify the plan set forth as may be appropriate in the future to improve its effectiveness.

I certify that the above
is a true and correct copy
of Resolution 82-18, as
adopted by the Air Resources
Board.


Harold Holmes, Board Secretary

Attachments to Resolution 82-18

Note: Attachments A, C and D include changes made from the documents as originally proposed in the March 7, 1982 staff report entitled: Public Hearing to Consider Amendments to Title 17, California Administrative Code, Regarding the Air Resources Board's Subvention Program and Local District Evaluation Criteria and Classifications for the 1982-83 Fiscal Year.

The changes in Attachment A consist of the changes indicated on page 4, Section 90110(c), lines 4-5 excluding the deletion of the last comma and insertion of the period on line 5.

The changes in Attachments C and D are indicated in underline and strikeout form. The changes in Attachment C are on pages 5, 12, 14, 15, 16, 19, 22, 23, 25, 26, 26A and 36. The changes in Attachment D are on pages 9 and 37.

Amendments to Title 17.

Subchapter 3. SUBVENTIONS

Article 1. GENERAL PROVISIONS

90050. Scope and Purpose. The regulations set forth in this subchapter shall supplement provisions in the Mulford-Carrell Air Resources Act (Division 26 of the Health and Safety Code), particularly Part 2, Chapter 5 (Sections 39800 et. seq.) and Part 1, Chapter 2 (Sections 39010 et. seq., "Definitions") with regard to the air pollution control subvention program.

90100. Definitions. {a)--"Air-Basin"-means-a-region-within-California-as-defined-in-Article-1-(commencing-with-Section-60100); Subchapter-1-of-this-Chapter.

(a) (b) "Air pollution control program" means the aggregate of all of the activities within a district or in support of a district's effort to control air pollution and to fulfill its obligations under the law.

{c)--"Board"-means-the-State-Air-Resources-Board; or-any-person authorized-to-act-in-its-behalf.

(b) (d) "Basinwide air pollution control plan" means the plan prepared and submitted by the control council of each air basin, or, where one district includes an entire air basin, by such district, as approved by the Air Resources Board pursuant to Section 41600, 41500, or 41602 of the Health and Safety Code.

{e)--"Category"-means-a-level-in-which-a-district-will-be-classified for-the-purpose-of-establishing-evaluation-criteria.--Criteria-considered in-determining-the-classification-of-districts-will-include:--urban-or rural-nature-of-the-district; population; emissions; violations-of ambient-air-quality-standards; size-of-the-district-program; and subvention-funding-levels.

The-categories-for-districts-are:

{1)--"Large-urban-district";

{2)--"Small-urban-district";

{3)--"Rural-district".

(c) (f) "Control Council" means a basinwide air pollution control council established pursuant to Section 40900 of the Health and Safety Code.

{g)--"Disbursement-Request"-means-a-document; submitted-in-a-format approved-by-the-Executive-Officer; which-may-be-submitted-prior-to-the subvention-application-by-the-district-and-which-contains-the-information-required-in-a-subvention-application-except-for-an-approved-budget-for the-year-for-which-the-subvention-is-approved.

~~(h) -- "District" means a county air pollution control district, regional air pollution control district, unified air pollution control district, the Bay Area Quality Management District, or the South Coast Air Quality Management District as provided for in Sections 40200 and 40410, respectively, of the Health and Safety Code.~~

(d) (i) "Dollars budgeted" means monies derived from revenue sources within a district for use in the district's air pollution control program as shown in the district's adopted budget and subvention application.

(e) (j) "Executive Officer" means the executive officer of the Air Resources Board, or his or her delegate.

(f) (k) "Fiscal year" means the 12-month period from July 1 of one year through June 30 of the following year.

(g) (l) "Implementation program" means a district's program to implement the basinwide air pollution control plan.

(h) (m) "Quarter" means any three month period ending March 31, June 30, September 30, or December 31.

(i) (n) "Quorum" means

(1) more than one-half of the total membership; or

(2) one-half of the total membership if all the districts in the basin have agreed by formal resolution to abide by the actions of such a quorum; such resolutions may specify that such actions must be unanimous.

~~(o) -- "SB-90 population data" means population data, as of January 1 of the fiscal year preceding the subvention year, compiled by the Department of Finance in compliance with Section 2227 of the Revenue and Taxation Code.~~

(p) "Subvention" means funds granted to a district by the State, as authorized by Chapter 5, Part 2, Division 26 of the Health and Safety Code, for financial assistance to the district's air pollution control program.

(q) "Subvention application" means an application received or postmarked between May 1 of the preceding subvention year and September 30. A complete subvention application shall be based on the district's budget and program as adopted by the district's air pollution control board and shall include a copy of the approved budget. The amount of subvention requested in an application shall be based on SB-90 population data.

(j) (r) "Subvention year" means the fiscal year for which a subvention is to apply.

90110. Types of Subventions. (a) "Coordinated subvention" means a subvention authorized by Section 39802 of the Health and Safety Code; Such a subvention may be granted to a district participating in a coordinated basinwide program, as described in Section 90120 of these regulations. -- A coordinated subvention may be granted to a qualifying district on a matching fund basis up to one subvention dollar (\$1) for each one dollar (\$1) budgeted by the district. -- The amount of a coordinated subvention shall not be less than eighteen thousand dollars (\$18,000) for any district, if the district provides the required matching funds and insofar as adequate funds are available, and shall not exceed the amount authorized by Section 39802 of the Health and Safety Code unless that amount is increased by the Executive Officer on behalf of the Board after receiving written approval of the greater amount from the Director of Finance pursuant to Section 39805 of the Health and Safety Code. A district satisfying either of the following conditions will be considered to be participating in a coordinated basinwide program, provided that when a district lies in more than one air basin, only the portion(s) of the district which satisfies either of these conditions shall be considered to be participating in such a program.

(1) A district which includes an entire air basin.

(2) Two or more districts which together include an entire air basin, and which meet the following requirements:

(A) The rules and regulations except for administrative procedures are uniform among all districts and are consistent with the approved nonattainment plan for each district's area. For any air basin where the control council has determined that identical rules and regulations throughout the entire air basin are not necessary for uniformity, the control council may divide the air basin into zones within which equivalent rules and regulations will be required. For the purposes of this subsection, equivalent rules and regulations means rules and regulations which effect the same degree of control. In establishing such zones, the control council shall consider topography, meteorology, population distribution, and air quality;

(B) The control council shall meet as often as necessary for the transaction of business, but not less than once per quarter except as provided for below. The control council of any air basin consisting solely of districts in the rural category may establish an equivalent procedure for basinwide consideration of policy matters and shall meet within 30 days after it has been requested to meet by the executive officer or by a member of the council. For the purposes of this Subdivision a quorum must be present in order to constitute a meeting. Copies of the minutes of each meeting shall be submitted to the executive officer within 30 days after the date of the meeting; and

(C) The districts shall be parties to one joint powers agreement or other enforceable agreement acceptable to the executive officer. The agreement shall specifically provide for the following:

(i) The sharing of qualified air pollution personnel and equipment in a manner which results in the effective use of the basin wide resources and ensures that all districts in the air basin will maintain a program satisfying the applicable evaluation criteria.

Such sharing shall be subject to a method for compensation for the cost of shared personnel and equipment mutually agreed on by the districts. Nothing in this subchapter shall preclude the payment by a district of subvention funds as compensation to other districts to cover costs of shared personnel or equipment use. Subvention funds received by a district under such agreements or contracts, however, may not be counted as matching funds in computing the district's subvention;

(ii) Interdistrict coordination of activities including enforcement; air monitoring; engineering; and, if required by the State Implementation Plan, traffic and land use planning; and

(iii) Implementation of the State Air Pollution Emergency plan, where applicable.

(b) "Individual subvention" means a subvention authorized by Section 39803 of the Health and Safety Code; ~~an individual subvention may be granted to each qualifying district on a matching fund basis of up to two subvention dollars (\$2) for each three dollars (\$3) budgeted by the district. The amount of an individual subvention shall not be less than twelve thousand dollars (\$12,000) for any district, if that district provides the required matching funds, and shall not exceed the amount authorized by Section 39803 of the Health and Safety Code, unless that amount is increased by the Executive Officer on behalf of the Board after receiving written approval of the greater amount from the Director of Finance pursuant to Section 39805 of the Health and Safety Code.~~

(c) "Special subvention" means a subvention authorized by Section 39804 of the Health and Safety Code; Such a subvention may be granted to a district participating in a coordinated basinwide program as described in ~~Section 90120~~ Subsection (a) of these regulations ~~this section and lying in an air basin whose population is less than 98,000, if for 1975-76 and subsequent fiscal years, the dollars budgeted by each district in the air basin are equal to or greater than the amount specified in Section 39804 of the Health and Safety Code.~~ If the funding limit specified in Section 39804 of the Health and Safety Code is increased pursuant to Section 39805 of the Health and Safety Code, ~~the local per capita funds budgeted by the district must be increased by the same proportion. The sum of the special subventions to be granted, for said fiscal years, to all of the districts in an air basin will not exceed the difference between the maximum amount authorized by Section 39804 of the Health and Safety Code, unless that amount is increased by the Executive Officer on behalf of the Board after receiving written approval of the greater amount from the Director of Finance pursuant to Section 39805 of the Health and Safety Code, and the rate authorized in Section 39804 of the Health and Safety Code multiplied by the basin population.~~ the required per capita matching funds shall reflect any increase pursuant to Section 39805 in the maximum per capita subvention rate for coordinated subventions. The sum of the special subventions to be granted to the districts in an air basin shall be prorated according to population among the districts in the air basin.

(d) "Supplemental subvention" means a subvention authorized by Section 39810 of the Health and Safety Code; ~~a district may receive a supplemental subvention on a matching fund basis of up to one subvention dollar (\$1) for each one dollar (\$1) budgeted by the district.~~ Dollars budgeted by the district which are needed to qualify for a coordinated, individual, or special subvention, may not be used to qualify for a supplemental subvention. A supplemental subvention shall not be approved for any district which has not, for the same fiscal year, been granted a coordinated, individual, or special subvention.

90115. Evaluation Criteria. ~~The Board shall classify districts by category pursuant to Section 90100(e) of this subchapter.~~ The ARB staff shall develop in cooperation with the districts and the Board shall adopt evaluation criteria for each category established in Section 90120 which are appropriate to determine, in accordance with Section 39806 of the Health and Safety Code, whether districts are engaged in the reduction of air contaminants pursuant to the basinwide air pollution control plan and related implementation programs. Following cooperation between ARB and district staff in proposing recommendations, the Board shall hold a public hearing annually in the first quarter of the calendar year to consider revisions ~~of to the district classifications and~~ evaluation criteria. ~~The district classifications are set forth in the Air Resources Board's "District Subvention Categories" adopted on April 23, 1981.~~ The evaluation criteria are set forth in the Air Resources Board's "Evaluation Criteria for Air Pollution Control Districts Participating in the Subvention Program" adopted on April 23, 1981 and last amended

90120. Coordinated Basinwide Program. ~~A district satisfying either of the following conditions will be considered to be participating in a coordinated basinwide program, provided that when a district lies in more than one air basin, only the portion(s) of the district which satisfies either of these conditions shall be considered to be participating in such a program:~~

(a) ~~A district which includes an entire air basin;~~

(b) ~~Two or more districts which together include an entire air basin, and which meet the following requirements:~~

(1) ~~The rules and regulations except for administrative procedures are uniform among all districts and are consistent with the approved nonattainment plan for each district's area. For any air basin where the control council has determined that equivalent rules and regulations throughout the entire air basin are not necessary for uniformity, the control council may divide the air basin into zones within which equivalent rules and regulations will be required. For the purposes of this subsection, equivalent rules and regulations means rules and regulations which effect the same degree of control. In establishing such zones, the control council shall consider topography, meteorology, population distribution, and air quality;~~

(2)--The control council shall meet as often as necessary for the transaction of business, but not less than once per quarter except as provided for below.--The control council of any air basin consisting solely of districts in the rural category may establish an equivalent procedure for basinwide consideration of policy matters and shall meet within 30 days after it has been requested to meet by the Executive Officer or by a member of the council.--For the purposes of this Subdivision a quorum must be present in order to constitute a meeting; copies of the minutes of each meeting shall be submitted to the Executive Officer within 30 days after the date of the meeting; and

(3)--The districts shall be parties to one joint powers agreement or other enforceable agreement acceptable to the Executive Officer.--The agreement shall specifically provide for the following:

(A)--The sharing of qualified air pollution personnel and equipment in a manner which results in the effective use of the basinwide resources and ensures that all districts in the air basin will maintain a program satisfying the applicable evaluation criteria;

(B)--Interdistrict coordination of activities including enforcement; air monitoring; engineering; and, if required by the State Implementation Plan, traffic and land use planning; and

(C)--Implementation of the State Air Pollution Emergency Plan, where applicable.

District Categories. The state board shall classify districts by the following categories for the purpose of establishing evaluation criteria based on the factors set forth in Section 39806 (b) of the Health and Safety Code.

- (a) "Large urban districts;"
- (b) "Small urban districts;"
- (c) "Rural resource districts;"
- (d) "Rural agricultural districts."

The district classifications by category are set forth in the Air Resources Board's "District Subvention Categories" adopted April 23, 1982, and shall be reviewed by the Board only upon petition of a district, ARB staff, or interested person.

Article 2. APPLICATION PROCEDURES

90200. Subvention Application. (a) An application for a coordinated, individual, or special subvention shall be submitted to the executive officer on forms approved by the executive officer, with a resolution or minute order from the district's air pollution control board authorizing such application, in accordance with this subsection.

(1) An subvention application shall include a copy description of the district's adopted budget and program.

(2) Estimates of the subvention to which the district is entitled shall be based on SB 90 population data, as of January 1 of the fiscal year preceding the subvention year, compiled by the Department of Finance in compliance with Section 2227 of the Revenue and Taxation Code.

(3) The Executive Officer shall approve or disapprove all complete applications by November 15. Approval shall only be granted insofar as funds are available. The application must be received by the Air Resources Board or postmarked between May 1 of the preceding subvention year and September 30.

(4) In the event that the total subventions requested exceed the total allocation that is available, the Executive Officer shall prorate the funds available among all the districts. A district may revise or amend its application at any time prior to June 30 of the subvention year.

(5) A district submitting an subvention application for a coordinated or a special subvention shall, when such a district is in an air basin comprising two or more districts, submit a copy of its application to the control council.

(b) An application for a supplemental subvention shall be submitted to the executive officer on forms approved by the executive officer and shall contain the following information:

(1) The proposed expenditures related to the supplemental subvention; if application is made at the time the district is applying for its regular subvention, the proposed expenditures shall be shown on the district's proposed budget for the subvention year;

(2) A detailed explanation of the purpose of the requested supplemental subvention, and the benefits which are expected to result; and

(3) The length of time required to complete the work proposed, and the total cost of the project.

90208. ~~Accomplishing Objectives. If a district receiving a subvention determines that it will be unable to accomplish the applicable evaluation criteria adopted pursuant to Section 90115, the district shall so notify the Executive Officer in writing within 30 days after it makes such determination.~~

~~90210.----Application-Revision.--A-district-may-revise-or-amend-its application-at-any-time-prior-to-June-30-of-the-subvention-year.~~

Article 3. APPLICATION PROCESSING, DISBURSEMENTS, AND REPORTS

90300. ~~Notification-of-Receipt-of~~ Application Processing.

(a) The executive officer shall acknowledge receipt of all subvention applications, including revisions, within 30 days.

(b) The executive officer shall approve or disapprove all complete applications by November 15. Approval shall only be granted insofar as funds are available.

(c) Application approval shall be based on the district's adopted budget and program.

~~90310. Factors-to-be-Considered-in-the-Review-of-Applications-for Coordinated,-Individual,-and-Special-Subventions.--The-primary-factor-to be-considered-in-the-review-of-an-application-for-a-coordinated, individual,-or-special-subvention-is-the-district's-operation-of-a program-meeting-the-applicable-evaluation-criteria-adopted-pursuant-to Section-90115.~~

~~90320. Factors-to-be-Considered-in-the-Review-of-Applications-for Supplemental-Subventions.--An-application-for-a-supplemental-subvention will-be-evaluated-and-ranked-according-to-priority-by-the-Executive Officer.--Supplemental-subventions-will-be-awarded,-insofar-as-funds-are available,-for-those-proposals-having-the-highest-priorities.~~

90330. Application Disapproval. (d) (a) A district's application for a coordinated, individual, or special subvention may be disapproved by the executive officer if after consulting with the district it is found that:

(1) The district does not propose a program sufficient to meet the applicable evaluation criteria adopted pursuant to Section 90115; or

(2) The district is not operating a program sufficient to meet the applicable evaluation criteria adopted pursuant to Section 90115.

(e) (b) If an application is disapproved, the executive officer shall state the reason(s) in writing to the district within 15 days of the disapproval.

~~(e)--Districts-may-appeal-Executive-Officer-action-taken-pursuant-to this-section-in-accordance-with-Section-90500.~~

(f) (d) The executive officer shall not approve an application for a special subvention unless the joint powers agreement or other enforceable agreement required pursuant to Section 90120(b)(3) 90110(a)(2)(c) has been received.

90360. Disbursement of Funds. Each subvention is to be disbursed in accordance with the following:

(a) Upon annual appropriation by the Legislature the executive officer shall request the State Controller to disburse one half (1/2) of the appropriate subvention as estimated by the executive officer.

(b) Districts which are unable to submit a complete subvention application to the ARB executive officer by June 30 of a given year may submit a disbursement request on a form approved by the executive officer by June 30 of the same year. Upon approval of the executive officer, he or she shall request disbursement as described in Section 90360(a).

~~(c) Districts shall submit by August 15 following the subvention year a final report covering the subvention year.~~

(c) ~~(d)~~ Six months after Legislative appropriation ARB the executive officer shall request the State Controller to disburse the remainder of the approved subvention unless, after review of the district's program, the executive officer finds that the district is not engaged in a program to meet the applicable evaluation criteria adopted pursuant to Section 90115, for reasons that are not expected to be easily resolved, and invokes the provisions of Article 4 of this Subchapter.

(d) ~~(e)~~ All subvention funds not expended or encumbered by the district during the subvention year shall be returned to the Air Resources Board and such funds shall revert to the State General Fund.

(e) ~~(f)~~ A county district shall maintain a separate account for receipts, expenditures, and funding of the district in accordance with accounting procedures acceptable to the State Controller's Office.

(f) In the event that the subventions requested exceed the total allocation that is available, the executive officer shall prorate available funds among all the districts.

90370 District Reporting Requirements. A district receiving a subvention shall:

(a) Notify the executive officer when the district determines that it will be unable to accomplish the applicable evaluation criteria set forth in Section 90115. The notification shall be in writing within 30 days after the district makes such determination.

(b) Submit by August 15 following the subvention year, a final report to the executive officer on forms approved by the executive officer covering the subvention year.

(c) If applicable, submit a supplemental subvention final report to the executive officer on forms approved by the executive officer covering the period for which the supplemental subvention has been approved.

Article 4. WITHHOLDING AND RECOVERY OF SUBVENTIONS AND BOARD OPERATION OF DISTRICT PROGRAMS

90400. Withholding and Recovery of Funds. (a) The executive officer may review the programs and expenditures of each district receiving a subvention under the provisions of this Subchapter. If such a review discloses that the dollars budgeted or the subvention monies granted are not being expended substantially in accordance with the application on which the subvention was based, or that the district is not engaged in a program to meet the applicable evaluation criteria adopted pursuant to Section 90115, the Executive-Officer state board may after hearing pursuant to Health and Safety Code Section 39806.5 take any or all of the following actions:

- (1) Cease all or part of any further payments of the current fiscal year's subvention;
- (2) Withhold all or part of any future subventions; and
- (3) Bring a legal action against the district to recover monies disbursed for that fiscal year.

(b) The executive officer may reduce a coordinated subvention or a special subvention to an individual subvention if it is found that the provisions of Section 90120 for a coordinated basinwide program are no longer being carried out.

~~(c) Action by the Executive Officer to withhold, recover, or reduce funds pursuant to this section are subject to the provisions of Article 5 of this subchapter.~~

~~90410. --- Board Operation of District Air Pollution Control Programs. --- (a) --- The Executive Officer may utilize monies which have been subvented or would otherwise be subvented to a district, and such other monies as may be available, to carry out a district's air pollution control program or any segment of such a program. --- Such action may be initiated:~~

~~(1) At the request of the district; or~~

~~(2) When the Board has determined, pursuant to Sections 39806, 41500 or 41502 of the Health and Safety Code that the district is not engaged in a program to meet the applicable evaluation criteria adopted pursuant to Section 90115.~~

~~(b) If the Board has performed services for a district, funds to defray the cost of such services may be deducted from subsequent disbursement of the district's subvention.~~

~~(c) If sufficient subvention funds are not available to cover the cost of such services, the district may be billed for such services. --- In no event shall the charge for such services exceed the district's approved subvention.~~

Article 5. APPEALS

90500. Appeal Procedures. (a) Review of any decision of the executive officer made pursuant to the provisions of this Subchapter may be requested by filing a petition with the state board within thirty (30) days of the date upon which the district was notified of such decision.

(b) The state board shall hold a public hearing at its first regularly scheduled board meeting at least 60 days after receiving a petition as provided for by Subdivision (a) of this section.

(c) Notification of the public hearing shall be given to the district and to the appropriate control council at least forty-five (45) days before such a public hearing.

(d) The executive officer, district representatives, and any interested persons may comment on the district's appeal at such a public hearing.

PROPOSED

DISTRICT SUBVENTION CATEGORIES

Adopted: April 23, 1981

Amended: _____

CATEGORY I

Large Urban

SCAQMD
BAAQMD
San Diego

CATEGORY II

Small Urban

Ventura
Fresno
Monterey
Kern
San Joaquin
Santa Barbara
Stanislaus
Sacramento

CATEGORY III

Rural Resource

Great Basin
Lake
Amador
Calaveras
El Dorado
Mariposa
Nevada
Placer
Plumas
Sierra
Tuolumne
Del Norte
Humboldt
Mendocino
Northern Sonoma
Trinity

CATEGORY IV

Rural Agricultural

Siskiyou
San Luis Obispo
Imperial
Butte
Colusa
Glenn
Sutter
Tehama
Yolo-Solano
Yuba
San Bernardino (SEDAB portion only)
Los Angeles (SEDAB portion only)
Kings
Madera
Merced
Tulare
Shasta
Lassen
Modoc

PROPOSED

EVALUATION CRITERIA FOR THE AIR POLLUTION CONTROL DISTRICTS
PARTICIPATING IN THE SUBVENTION PROGRAM

ADOPTED: APRIL 23, 1981

AMENDED: _____

(These evaluation criteria are proposed to replace the evaluation criteria adopted on April 23, 1981. Because of significant changes in format, the April 23, 1981 evaluation criteria proposed to be replaced are attached following this document to indicate the changes.)

EVALUATION CRITERIA - EMISSION INVENTORY

GOAL: Assist the State in fulfilling federal requirements for emission data and in maintaining a current, accurate, comprehensive inventory of all pollutants subject to state or federal regulation.

CRITERIA:

1. Provide updated data to the Air Resources Board for calendar year 1982 for point sources in the district:
 - a. Provide update data to fulfill federal requirements 40 CRF 51.321-51.323 (see attached regulations).
 - b. Review all point sources in the point source data base¹ that were not reviewed or updated in the 1980 or 1981 update and provide update data as necessary to reflect the status of the source in 1982.
 - c. Provide update data to reflect significant emission changes which:
 - 1) Result from reevaluation of point sources (such as source inspections, engineering evaluations, or source tests.

¹The point source data base includes data for all facilities that emit more than 25 tons per year of TSP, TOG, SO_x, or NO_x; 250 tons per year of CO; or 5 tons per year of lead. Individual emission points within a facility are to be identified separately if they emit more than 25 tons per year of TSP, TOG, SO_x, NO_x; 250 tons per year of CO; or 5 tons per year of lead. Smaller emission points may be aggregated within a source category (e.g., same source classification code.) Smaller sources may be included in the point source inventory data base.

- 2) Result from a rule change or permit condition.
- 3) Result from any point source starting or ceasing operation.
- 4) Result from a change in activity occurring at a facility (for example, a change from one-shift to two-shift operation or a change in energy consumption).

Updated data to represent calendar year 1982 shall be provided to ARB by May 1, 1983, or 90 days after a district receives turnaround documents from ARB, whichever is later.

Turnaround documents for updating point source data, similar to those developed for the 1980 update, will be available for District use.

Districts operating their own data systems may submit 1982 update data in EIS/P&R format or in any alternative format that the ARB and the District mutually agree upon.

2. Assist the state in updating area source emissions:

a. Update area source emission estimates to reflect emissions in 1982 for area source categories identified as a district responsibility² whose estimated emissions changed from prior estimates by either 100 tons per year or 0.5% of the county-wide emissions for each pollutant.³ The changes may result from:

1. New controls implemented
2. New or better District information.

- b. Review and update, if appropriate, area source categories identified as district responsibility² that were not reviewed or updated in the 1980 or 1981 update efforts.

Updated area source data and supporting documentation shall be provided to the ARB by June 1, 1983, or 90 days after a district receives turnaround documents from ARB, whichever is later.

COMMENTS:

1. Evaluation criteria approved by the Board in 1981 will be used in audits conducted in FY 1982-83.
2. The Emission Inventory Technical Advisory Committee (EITAC) is continuing to evaluate requirements for maintaining a comprehensive emission inventory consistent with available resources. This may

²Source categories identified as districts responsibility are listed in Table I.

³Alternative criteria may be used provided ARB agrees they are adequate for fulfilling the inventory update goals. One alternative that is acceptable is to update area source emission estimates for source categories whose emissions exceed either 100 tons per year or one percent of the county-wide emissions for each pollutant, whichever is more.

STATE OF CALIFORNIA - AIR RESOURCES BOARD
LEAD RESPONSIBILITY FOR INDIVIDUAL AREA SOURCE CATEGORIES

RESPONSIBILITY DISTRICT ARB	(D)	(A)	CES	DESCRIPTION
		A	46425	OIL & GAS EXTRACTION.PETROLEUM & RELATED.PRIMARY/SECONDARY OPERATION.PROCESS LOSS
		A	46433	OIL & GAS EXTRACTION.PETROLEUM & RELATED.TERTIARY OPERATION PROCESS LOSS
		A	46441	OIL & GAS EXTRACTION.PETROLEUM & RELATED.GAS STRIPPING.PROCESS LOSS
	D		46458	OIL & GAS EXTRACTION.LIQUID STORAGE & TRANSFER.CRUDE PETRO-EVAP
	D		46466	BULK PLANTS.TANKS.BREATHING LOSS.GASOLINE-EVAP
	D		46474	BULK PLANTS.TANKS.WORKING LOSS.GASOLINE-EVAP
	D		46482	BULK PLANTS.TANK CARS & TRUCKS.WORKING LOSS.GASOLINE-EVAP
		A	46490	PETROLEUM & GAS MARKETING.BULK CUSTOMERS.LIQUID STORAGE & TRANSFER.GASOLINE-EVAP
		A	46532	SERVICE STATIONS.TANKS.WORKING LOSS.GASOLINE-EVAP
		A	46540	SERVICE STATIONS.VEHICLE REFUELING.VAPOR DISPLACEMENT.GASOLINE-EVAP
		A	46557	SERVICE STATIONS.TANKS.BREATHING LOSS.GASOLINE-EVAP
		A	46565	SERVICE STATIONS.VEHICLE REFUELING.SPILLAGE.GASOLINE-EVAP
		A	46573	PETROLEUM & GAS MARKETING.MARINE VESSELS.LOADING.TANKERS.CRUDE PETRO-EVAP
		A	46581	PETROLEUM & GAS MARKETING.MARINE VESSELS.LOADING.TANKERS.GASOLINE-EVAP
		A	46599	PETROLEUM & GAS MARKETING.MARINE VESSELS.LOADING.TANKERS.JET FUEL-EVAP
		A	46607	PETROLEUM & GAS MARKETING.MARINE VESSELS.LOADING.BARGES.CRUDE PETRO-EVAP
		A	46631	PETROLEUM & GAS MARKETING.MARINE VESSELS.LOADING.BARGES.GASOLINE-EVAP
		A	46706	PETROLEUM & GAS MARKETING.MARINE VESSELS.LOADING.BARGES.JET FUEL-EVAP
		A	46714	PETROLEUM & GAS MARKETING.MARINE VESSELS.LIGHTERING.CRUDE PETRO-EVAP
		A	46722	PETROLEUM & GAS MARKETING.MARINE VESSELS.BALLASTING.CRUDE PETRO-EVAP
		A	46730	PETROLEUM & GAS MARKETING.MARINE VESSELS.BALLASTING.GASOLINE-EVAP
		A	46748	MANUFACTURING & INDUSTRIAL.SURFACE COATING.COATING MATERIAL-EVAP
		A	46755	UNSPECIFIED ACTIVITIES.PAINTING & DECORATING.SURFACE COATING.WATER BASED-EVAP
		A	46763	UNSPECIFIED ACTIVITIES.PAINTING & DECORATING.SURFACE COATING.OIL BASED-EVAP
		A	46771	UNSPECIFIED ACTIVITIES.PAINTING & DECORATING.SURFACE COATING.SOLVENT-EVAP
		A	46789	SERVICES & COMMERCE.COAUTO DEALERS & SERVICES.SURFACE COATING.COATING MATERIAL-EVAP
		A	46797	LAUNDRY & DRYCLEANERS.DRY CLEANING.NON SYNTHETIC-EVAP.STODDARD
		A	46805	LAUNDRY & DRYCLEANERS.DRY CLEANING.SYNTHETIC-EVAP
		A	46813	MANUFACTURING & INDUSTRIAL.DEGREASING.NON SYNTHETIC-EVAP.STODDARD
		A	46821	MANUFACTURING & INDUSTRIAL.DEGREASING.SYNTHETIC-EVAP
		A	46839	MANUFACTURING & INDUSTRIAL.DEGREASING.SOLVENT-EVAP
		A	46847	SERVICES & COMMERCE.DEGREASING.NON SYNTHETIC-EVAP
		A	46854	SERVICES & COMMERCE.DEGREASING.SYNTHETIC-EVAP
	D		46862	MANUFACTURING & INDUSTRIAL.SOLVENT USE.EVAPORATION
	D		46870	ROAD CONSTRUCTION.ASPHALT PAVING.PETROLEUM-EVAP.CUTBACK ASPHALT
	D		46882	ROAD CONSTRUCTION.ASPHALT PAVING.PETROLEUM-EVAP.ROAD OIL
	D		46896	ROAD CONSTRUCTION.ASPHALT PAVING.PETROLEUM-EVAP.PAVING ASPHALT
	D		46904	ROAD CONSTRUCTION.ASPHALT PAVING.PETROLEUM-EVAP.EMULSIFIED ASPHALT
		A	46912	DOMESTIC.SOLVENT USE.SYNTHETIC-EVAP
	D		46933	RUBBER & PLASTICS FAB.CHEMICAL PROCESSES.SOLVENT-EVAP
	D		46946	RUBBER & PLASTICS FAB.CHEMICAL PROCESSES.PROCESS LOSS
	D		46953	CHEMICAL & ALLIED.CHEMICAL PROCESSES.PROCESS LOSS.SODIUM CARBONATE
	D		46961	CHEMICAL & ALLIED.CHEMICAL PROCESSES.PROCESS LOSS
	D		46979	METALLURGICAL.METAL PROCESSES.PROCESS LOSS
	D		46987	MINERAL PRODUCTS.MINERAL PROCESSES.PROCESS LOSS
	D		46995	MINERAL PRODUCTS.MINERAL PROCESSES.DUST.SAND/GRAVEL
	D		47001	PAVING & ROOFING MAT'LS.MINERAL PROCESSES.DUST.ASPHALT

D		47019	MINERAL PRODUCTS.MINERAL PROCESSES.DUST.ROCK/GRAVEL	
D		47027	UNSPECIFIED ACTIVITIES.MINERAL PROCESSES.SURFACE BLASTING DUST	
D		47035	MINERAL PRODUCTS.MINERAL PROCESSES.BATCHING.DUST.CONCRETE	
D		47043	LUMBER & WOOD PRODUCTS.WOOD & PAPER PROCESSES.DUST	
D		47050	FOOD & KINDRED.FOOD & AGRICULTURAL.EVAPORATION	
	A	47068	WINES & BRANDY.FOOD & AGRICULTURAL.EVAPORATION	
D		47076	AGRICULTURAL SERVICES.CROP PREP FOR MARKET.FOOD & AGRICULTURAL.PROCESS LOSS	
D		47084	UNSPECIFIED ACTIVITIES.INDUSTRIAL PROCESSES.PROCESS LOSS	
	A	47092	AGRICULTURAL CROPS.PESTICIDE APPLICATION.EVAPORATION.SYNTHETIC PESTICIDES	
	A	47100	DOMESTIC.PESTICIDE APPLICATION.EVAPORATION.SYNTHETIC PESTICIDES	
	A	47110	UNSPECIFIED ACTIVITIES.PESTICIDE APPLICATION.PETROLEUM-EVAP.CREOSOTE	
	A	47126	AGRICULTURAL CROPS.PESTICIDE APPLICATION.EVAPORATION.NONSYNTHETIC PESTICIDES	
	A	47134	DOMESTIC.PESTICIDE APPLICATION.EVAPORATION.NON SYNTHETIC PESTICIDES	
	A	47142	MANUFACTURING & INDUSTRIAL.FUEL COMBUSTION.NATURAL GAS-CMBSTN	
D		47159	SERVICES & COMMERCE.FUEL COMBUSTION.DISTILLATE OIL-CMBSTN	
	A	47167	SERVICES & COMMERCE.FUEL COMBUSTION.NATURAL GAS-CMBSTN	
D		47183	SERVICES & COMMERCE.FUEL COMBUSTION.RESIDUAL OIL-CMBSTN	
	A	47191	RESIDENTIAL.FUEL COMBUSTION.NATURAL GAS-CMBSTN	
D		47209	RESIDENTIAL.FUEL COMBUSTION.DISTILLATE OIL-CMBSTN	
D	OR	47217	RESIDENTIAL.FUEL COMBUSTION.LPG-CMBSTN	
	A	47225	RESIDENTIAL.FUEL COMBUSTION.WOOD-CMBSTN	
D		47233	AGRICULTURAL PRODUCTION.ORCHARD HEATERS.DISTILLATE OIL-CMBSTN	
	A	47241	AGRICULTURAL CROPS.AGRI DEBRIS.WASTE-CMBSTN.PRUNINGS	
	A	47258	AGRICULTURAL CROPS.AGRI DEBRIS.WASTE-CMBSTN.FIELD CROPS (WASTE)	
	A	47266	UNSPECIFIED ACTIVITIES.OPEN BURNING.WEED ABATENENT.SOLID MAT'L-CMBSTN	
	A	47274	FORESTRY.FOREST MANAGEMENT.SOLID MAT'L-CMBSTN	
	A	47282	RESOURCE DEVELOPMENT & AGRICUL.RANGE IMPROVEMENT.SOLID MAT'L-CMBSTN	
	D	OR	47290	UNSPECIFIED ACTIVITIES.OPEN BURNING.WASTE-CMBSTN
	A	47308	UNSPECIFIED ACTIVITIES.WILD FIRES.SOLID MAT'L-CMBSTN.GRASS & WOODLAND	
	A	47316	UNSPECIFIED ACTIVITIES.WILD FIRES.SOLID MAT'L-CMBSTN.TIMBER & BRUSH	
oo		47324	UNSPECIFIED ACTIVITIES.STRUCTURAL FIRES.SOLID MAT'L-CMBSTN	
	A	47332	AGRICULTURAL CROPS.FARMING OPERATIONS.DUST	
	A	47340	AGRICULTURAL LIVESTOCK.FARMING OPERATIONS.DUST	
	A	47357	BUILDING CONSTRUCTION.RESIDENTIAL (2 ND ACTIVITY).CONSTRUCTION & DEMOLITION.DUST	
	A	47365	BUILDING CONSTRUCTION.COMMERCIAL (2 ND ACTIVITY).CONSTRUCTION & DEMOLITION.DUST	
	A	47373	BUILDING CONSTRUCTION.INDUSTRIAL (2 ND ACTIVITY).CONSTRUCTION & DEMOLITION.DUST	
	A	47381	ROAD CONSTRUCTION.CONSTRUCTION & DEMOLITION.DUST	
	A	47399	ON-ROAD TRAVEL.UNPAVED ROAD.CITY & COUNTY ROADS (TRAVEL).DUST	
	A	47407	ON-ROAD TRAVEL.UNPAVED ROAD.U.S. FORESTS & PARKS (TRAVEL).DUST	
	A	47415	ON-ROAD TRAVEL.UNPAVED ROAD.TIMBER PRODUCTION (TRAVEL).DUST	
	A	47423	ON-ROAD TRAVEL.UNPAVED ROAD.BLM ROADS (TRAVEL).DUST	
	A	47431	ON-ROAD TRAVEL.UNPAVED ROAD.FARM ROADS (TRAVEL).DUST	
	A	47449	RESIDENTIAL.UTILITY EQUIPMENT.GASOLINE-CMBSTN	
	A	47456	ON-ROAD TRAVEL.PAVED ROAD.DUST	
	A	47464	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.TRAIL BIKES.GASOLINE-CMBSTN	
	A	47472	CONSTRUCTION.MOBILE EQUIPMENT.COMBUSTION	
	A	47480	AGRICULTURAL PRODUCTION.MOBILE EQUIPMENT.DIESEL-CMBSTN	
	A	47498	AGRICULTURAL PRODUCTION.MOBILE EQUIPMENT.GASOLINE-CMBSTN	
	A	47514	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.SNOW MOBILE.GASOLINE-CMBSTN	
	A	47522	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.PLEASURE CRAFT IN-BOARD.GASOLINE-CMBSTN	
	A	47530	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.PLEASURE CRAFT IN-BOARD.DIESEL-CMBSTN	
	A	47548	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.PLEASURE CRAFT IN-BOARD.GASOLINE-CMBSTN	
D		47555	AIR TRANSPORTATION.AIRCRAFT.COMMERCIAL (AIRCRAFT).JET FUEL-CMBSTN	
D		47563	AGRICULTURAL SERVICES.AIRCRAFT.COMMERCIAL (AIRCRAFT).GASOLINE-CMBSTN	
D		47571	NATIONAL SECURITY.AIRCRAFT.MILITARY (AIRCRAFT).LIQUID MAT'L-CMBSTN	
D		47589	AIR TRANSPORTATION.AIRCRAFT.CIVIL (AIRCRAFT).LIQUID MAT'L-CMBSTN	
	A	47597	RAIL TRANSPORT.TRAINS.ROAD HAULING.DIESEL-CMBSTN	
	A	47605	RAIL TRANSPORT.TRAINS.SWITCHING.DIESEL-CMBSTN	
	A	47613	WATER BORNE.SHIPS.MANEUVERING.U.S. STEAM SHIPS.RESIDUAL OIL-CMBSTN	
	A	47621	WATER BORN SHIPS.MANEUVERING.FOREIGN STEAM SHIPS.RESIDUAL OIL-CMBSTN	

D		47019	MINERAL PRODUCTS.MINERAL PROCESSES.DUST.ROCK/GRAVEL		
D		47027	UNSPECIFIED ACTIVITIES.MINERAL PROCESSES.SURFACE BLASTING DUST		
D		47035	MINERAL PRODUCTS.MINERAL PROCESSES.BATCHING.DUST.CONCRETE		
D		47043	LUMBER & WOOD PRODUCTS.WOOD & PAPER PROCESSES.DUST		
D		47050	FOOD & KINDRED.FOOD & AGRICULTURAL.EVAPORATION		
	A	47068	WINES & BRANDY.FOOD & AGRICULTURAL.EVAPORATION		
D		47076	AGRICULTURAL SERVICES.CROP PREP FOR MARKET.FOOD & AGRICULTURAL.PROCESS LOSS		
D		47084	UNSPECIFIED ACTIVITIES.INDUSTRIAL PROCESSES.PROCESS LOSS		
	A	47092	AGRICULTURAL CROPS.PESTICIDE APPLICATION.EVAPORATION.SYNTHETIC PESTICIDES		
	A	47100	DOMESTIC.PESTICIDE APPLICATION.EVAPORATION.SYNTHETIC PESTICIDES		
	A	47118	UNSPECIFIED ACTIVITIES.PESTICIDE APPLICATION.PETROLEUM-EVAP.CREOSOTE		
	A	47126	AGRICULTURAL CROPS.PESTICIDE APPLICATION.EVAPORATION.NONSYNTHETIC PESTICIDES		
	A	47134	DOMESTIC.PESTICIDE APPLICATION.EVAPORATION.NON SYNTHETIC PESTICIDES		
	A	47142	MANUFACTURING & INDUSTRIAL.FUEL COMBUSTION.NATURAL GAS-CMBSTN		
D		47159	SERVICES & COMMERCE.FUEL COMBUSTION.DISTILLATE OIL-CMBSTN		
	A	47167	SERVICES & COMMERCE.FUEL COMBUSTION.NATURAL GAS-CMBSTN		
D		47183	SERVICES & COMMERCE.FUEL COMBUSTION.RESIDUAL OIL-CMBSTN		
	A	47191	RESIDENTIAL.FUEL COMBUSTION.NATURAL GAS-CMBSTN		
D		47209	RESIDENTIAL.FUEL COMBUSTION.DISTILLATE OIL-CMBSTN		
D	OR	A	47217	RESIDENTIAL.FUEL COMBUSTION.LPG-CMBSTN	
	A	47225	RESIDENTIAL.FUEL COMBUSTION.WOOD-CMBSTN		
D		47233	AGRICULTURAL PRODUCTION.ORCHARD HEATERS.DISTILLATE OIL-CMBSTN		
	A	47241	AGRICULTURAL CROPS.AGRI DEBRIS.WASTE-CMBSTN.PRUNINGS		
	A	47258	AGRICULTURAL CROPS.AGRI DEBRIS.WASTE-CMBSTN.FIELD CROPS (WASTE)		
	A	47264	UNSPECIFIED ACTIVITIES.OPEN BURNING.WEED ABATEMENT.SOLID MAT'L-CMBSTN		
	A	47274	FORESTRY.FOREST MANAGEMENT.SOLID MAT'L-CMBSTN		
	A	47282	RESOURCE DEVELOPMENT & AGRICUL.RANGE IMPROVEMENT.SOLID MAT'L-CMBSTN		
	D	OR	A	47290	UNSPECIFIED ACTIVITIES.OPEN BURNING.WASTE-CMBSTN
	A	47308	UNSPECIFIED ACTIVITIES.WILD FIRES.SOLID MAT'L-CMBSTN.GRASS & WOODLAND		
	A	47316	UNSPECIFIED ACTIVITIES.WILD FIRES.SOLID MAT'L-CMBSTN.TIMBER & BRUSH		
	A	47324	UNSPECIFIED ACTIVITIES.STRUCTURAL FIRES.SOLID MAT'L-CMBSTN		
8		47332	AGRICULTURAL CROPS.FARMING OPERATIONS.DUST		
	A	47340	AGRICULTURAL LIVESTOCK.FARMING OPERATIONS.DUST		
	A	47357	BUILDING CONSTRUCTION.RESIDENTIAL (2 ND ACTIVITY).CONSTRUCTION & DEMOLITION.DUST		
	A	47365	BUILDING CONSTRUCTION.COMMERCIAL (2 ND ACTIVITY).CONSTRUCTION & DEMOLITION.DUST		
	A	47373	BUILDING CONSTRUCTION.INDUSTRIAL (2 ND ACTIVITY).CONSTRUCTION & DEMOLITION.DUST		
	A	47381	ROAD CONSTRUCTION.CONSTRUCTION & DEMOLITION.DUST		
	A	47399	ON-ROAD TRAVEL.UNPAVED ROAD.CITY & COUNTY ROADS (TRAVEL).DUST		
	A	47407	ON-ROAD TRAVEL.UNPAVED ROAD.U.S. FORESTS & PARKS (TRAVEL).DUST		
	A	47415	ON-ROAD TRAVEL.UNPAVED ROAD.TIMBER PRODUCTION (TRAVEL).DUST		
	A	47423	ON-ROAD TRAVEL.UNPAVED ROAD.BLM ROADS (TRAVEL).DUST		
	A	47431	ON-ROAD TRAVEL.UNPAVED ROAD.FARM ROADS (TRAVEL).DUST		
	A	47449	RESIDENTIAL.UTILITY EQUIPMENT.GASOLINE-CMBSTN		
	A	47456	ON-ROAD TRAVEL.PAVED ROAD.DUST		
	A	47464	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.TRAIL BIKES.GASOLINE-CMBSTN		
	A	47472	CONSTRUCTION.MOBILE EQUIPMENT.COMBUSTION		
	A	47480	AGRICULTURAL PRODUCTION.MOBILE EQUIPMENT.DIESEL-CMBSTN		
	A	47498	AGRICULTURAL PRODUCTION.MOBILE EQUIPMENT.GASOLINE-CMBSTN		
	A	47514	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.SNOW MOBILE.GASOLINE-CMBSTN		
	A	47522	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.PLEASURE CRAFT IN-BOARD.GASOLINE-CMBSTN		
	A	47530	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.PLEASURE CRAFT IN-BOARD.DIESEL-CMBSTN		
	A	47548	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.PLEASURE CRAFT IN-BOARD.GASOLINE-CMBSTN		
	D	47555	AIR TRANSPORTATION.AIRCRAFT.COMMERCIAL (AIRCRAFT).JET FUEL-CMBSTN		
	D	47563	AGRICULTURAL SERVICES.AIRCRAFT.COMMERCIAL (AIRCRAFT).GASOLINE-CMBSTN		
	D	47571	NATIONAL SECURITY.AIRCRAFT.MILITARY (AIRCRAFT).LIQUID MAT'L-CMBSTN		
	D	47589	AIR TRANSPORTATION.AIRCRAFT.CIVIL (AIRCRAFT).LIQUID MAT'L-CMBSTN		
	A	47597	RAIL TRANSPORT.TRAINS.ROAD HAULING.DIESEL-CMBSTN		
	A	47605	RAIL TRANSPORT.TRAINS.SWITCHING.DIESEL-CMBSTN		
	A	47613	WATER BORNE.SHIPS.MANEUVERING.U.S. STEAM SHIPS.RESIDUAL OIL-CMBSTN		
	A	47621	WATER BORN SHIPS.MANEUVERING.FOREIGN STEAM SHIPS.RESIDUAL OIL-CMBSTN		

A	47639	WATER BORNE.SHIPS.MANEUVERING.U.S. MOTOR SHIPS.DIESEL-CMBSTN
A	47647	WATER BORNE.SHIPS.MANEUVERING.FOREIGN MOTOR SHIPS.DIESEL-CMBSTN
A	47654	WATER BORNE.SHIPS.MANEUVERING.TUG BOATS.LIQUID MAT'L-CMBSTN
A	47662	WATER BORNE.SHIPS.BERTHING.U.S. STEAM SHIPS.RESIDUAL OIL-CMBSTN
A	47670	WATER BORNE.SHIPS.BERTHING.FOREIGN STEAM SHIPS.RESIDUAL OIL-CMBSTN
A	47688	WATER BORNE.SHIPS.BERTHING.U.S. MOTOR SHIPS.DIESEL-CMBSTN
A	47696	WATER BORNE.SHIPS.BERTHING.FOREIGN MOTOR SHIPS.DIESEL-CMBSTN
A	54353	FRUIT/VEG PRESERVATION.EQUIPMENT.DIESEL-CMBSTN.COOLING PROCESS
A	54361	FRUIT/VEG PRESERVATION.EQUIPMENT.GASOLINE-CMBSTN.COOLING PROCESS
A	54379	MANUFACTURING & INDUSTRIAL.OFF-ROAD MOTOR VEHICLES.DIESEL-CMBSTN
A	54387	MANUFACTURING & INDUSTRIAL.OFF-ROAD MOTOR VEHICLES.GASOLINE-CMBSTN
A	54411	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.GASOLINE-CMBSTN.FOUR-WHEEL DRIVES
A	54429	MANUFACTURING & INDUSTRIAL.OFF-ROAD MOTOR VEHICLES.LPG-CMBSTN
A	54437	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.DIESEL-CMBSTN.RESIDENTIAL
A	54445	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.GASOLINE-CMBSTN.RESIDENTIAL
A	54452	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.DIESEL-CMBSTN.COMMERCIAL
A	54460	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.GASOLINE-CMBSTN.COMMERCIAL
A	54478	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.DIESEL-CMBSTN.INDUSTRIAL
A	54486	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.GASOLINE-CMBSTN.INDUSTRIAL
A	54494	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.DIESEL-CMBSTN.INSTITUTIONAL
A	54502	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.GASOLINE-CMBSTN.INSTITUTIONAL
A	54510	ROAD CONSTRUCTION.CONSTRUCTION & DEMOLITION.DIESEL-CMBSTN
A	54528	ROAD CONSTRUCTION.CONSTRUCTION & DEMOLITION.GASOLINE-CMBSTN
A	54536	GOVERNMENT.MOBILE EQUIPMENT.DIESEL-CMBSTN.PUBLIC WORKS
A	54544	GOVERNMENT.MOBILE EQUIPMENT.GASOLINE-CMBSTN.PUBLIC WORKS
A	54551	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.DUST.INSTITUTIONAL
A	54569	RESIDENTIAL.SPACE HEATERS.NATURAL GAS-CMBSTN
A	54577	RESIDENTIAL.BOILERS & HEATERS.NATURAL GAS-CMBSTN.WATER(HEATERS)
A	54585	RESIDENTIAL.FUEL COMBUSTION.NATURAL GAS-CMBSTN.COOKING
A	54593	MISC. ACTIVITIES.MOBILE EQUIPMENT.DIESEL-CMBSTN.LIGHT DUTY.FORKLIFTS & ETC
D	57281	SANITARY & WATER.SOLID WASTE LAND FILL.UNSPECIFIED E&M
A	57307	UNSPECIFIED ACTIVITIES.UNPLANNED FIRES.SOLID MAT'L-CMBSTN.AUTO BODY & TIRES
D	57315	AIR TRANSPORTATION.AIRCRAFT.GASOLINE-CMBSTN.COMMERCIAL
D	57323	NATIONAL SECURITY.AIRCRAFT.GASOLINE-CMBSTN.MILITARY
D	57331	AIR TRANSPORTATION.AIRCRAFT.GASOLINE-CMBSTN.CIVIL
D	57349	BAKERY PRODUCTS.FOOD & AGRICULTURE.PROCESS LOSS.ETHANOL
A	58560	AGRICULTURAL PRODUCTION.MOBILE EQUIPMENT.GASOLINE-CMBSTN.SPECIALITY CROPS
A	58573	AGRICULTURAL PRODUCTION.MOBILE EQUIPMENT.DIESEL-CMBSTN.SPECIALITY CROPS
A	58602	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.DIESEL-CMBSTN.PLEASURE CRAFT IN & OUT-BOARD
A	58610	RECREATIONAL.OFF-ROAD MOTOR VEHICLES.GASOLINE-CMBSTN.PLEASURE CRAFT IN & OUT-BOARD
A	58628	WATER BORNE.OFF-ROAD MOTOR VEHICLES.DIESEL-CMBSTN.COMMERCIAL
A	58636	WATER BORNE.OFF-ROAD MOTOR VEHICLES.GASOLINE-CMBSTN.COMMERCIAL
A	58644	WATER BORNE.SHIPS.RESIDUAL OIL-CMBSTN.INTRANSIT.U.S. STEAM SHIPS
A	58651	WATER BORNE.SHIPS.RESIDUAL OIL-CMBSTN.INTRANSIT.FOREIGN STEAM SHIPS
A	58669	WATER BORNE.SHIPS.DIESEL-CMBSTN.INTRANSIT.U.S. MOTOR SHIPS
A	58677	WATER BORNE.SHIPS.DIESEL-CMBSTN.INTRANSIT.FOREIGN MOTOR SHIPS
D	58685	PIPE LINES.PETROLEUM & RELATED.PROCESS LOSS.NATURAL GAS
A	58693	RESIDENTIAL.SOLVENT USE.SYNTHETIC-EVAP.AEROSOL PROPELLANT
A	58701	RESIDENTIAL.SOLVENT USE.NON SYNTHETIC-EVAP.AEROSOL PROPELLANT
D	58727	SERVICES & COMMERCE.FUEL COMBUSTION.LPG-COMBUSTION
D	58735	SERVICES & COMMERCE.SPACE HEATERS.NATURAL GAS-CMBSTN
D	58743	SERVICES & COMMERCE.BOILERS & HEATERS.NATURAL GAS-CMBSTN.WATER (HEATERS)
A	60400	GOVERNMENT.CONSTRUCTION & DEMOLITION.DUST.INSTITUTIONAL (2 ND ACTIVITY)
A	60418	FOOD & KINDRED.FOOD & AGRICULTURE.PROCESS LOSS.CHARCOAL BROILING
A	60467	WINES & BRANDY.FOOD & AGRICULTURAL.AGING.EVAP
A	66605	AGRICULTURAL LIVESTOCK.UNSPECIFIED PROCESSES.UNSPECIFIED E&M.WASTE
D	66613	TRANSPORTATION EQUIP.SURFACE COATING.MARINE VESSELS.COATING MATERIAL-EVAP
D	66621	LUMBER & WOOD PRODUCTS.SURFACE COATING.COATING MATERIAL-EVAP
D	66639	TEXTILES & APPAREL.SURFACE COATING.COATING MATERIAL-EVAP
D	66647	FURNITURE & FIXTURES.METAL (FURNITURES/FIXTURES).SURFACE COATING.

D		66654	MANUFACTURING & INDUSTRIAL.CANS & CONTAINERS.SURFSCE COATING.COATING MATERIAL-EVAP
D		66662	MANUFACTURING & INDUSTRIAL.METAL PARTS & PRODUCTS.SOLVENT USE.EVAP ORATION
D		66670	FURNITURE & FIXTURES.WOOD(FURNITURES/FIXTURES).SURFACE COATING.COATING MATERIAL-EVAP
	A	66712	MISC SERVICES.MISC PROCESSES.ORGANICS.WASTE.EVAP
	A	66720	BUILDING CONSTRUCTION.CONSTRUCTION & DEMOLITION.ASPHALT ROOFING.EVAP
	*	66738	UNSPECIFIED ACTIVITIES.UNSPECIFIED PROCESSES.UNSPECIFIED E2M
	*	66746	SERVICES & COMMERCE.UTILITY EQUIPMENT.GASOLINE CMBSTN.LAWN & GARDEN&SHOP
	*	66787	UNSPECIFIED ACTIVITIES.STATIONARY I.C. ENGINES.NATURAL GAS CMBSTN
*		66795	MANUFACTURING & INDUSTRIAL.FUEL COMBUSTION.LPG CMBSTN
D		66803	MANUFACTURING & INDUSTRIAL.FUEL COMBUSTION.DISTILLATE OIL CMBSTN
D		66811	FOOD & KINDRED.FOOD & AGRICULTURAL.PROCESS LOSS.COOKING.DEEP-FAT FRYING
	*	66829	PRINTING & PUBLISHING.PRINTING.COATING MATERIAL-EVAP.SOLVENT
	*	66837	UNSPECIFIED ACTIVITIES.UNSPECIFIED PROCESSES.COMBUSTION (E&M)
	*	66845	UNSPECIFIED ACTIVITIES.UNSPECIFIED PROCESSES.EVAPORATION

*NOTE: These categories were recent additions to the data base. It is anticipated that category 66787 may require District review and update in order to best reflect local conditions.

D	66654	MANUFACTURING & INDUSTRIAL.CANS & CONTAINERS.SURFSCE COATING.COATING MATERIAL-EVAP
D	66662	MANUFACTURING & INDUSTRIAL.METAL PARTS & PRODUCTS.SOLVENT USE.EVAP ORATION
D	66670	FURNITURE & FIXTURES.WOOD(FURNITURES/FIXTURES).SURFACE COATING.COATING MATERIAL-EVAP
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*NOTE: These categories were recent additions to the data base. It is anticipated that category 66787 may require District review and update in order to best reflect local conditions.

EVALUATION CRITERIA - AIR QUALITY MONITORING

GOAL: Carry out those air monitoring activities which a district determines are reasonably necessary to assess the status and trend of air quality. To the extent such air monitoring is conducted, it should be carried out in such a way that it meets minimum standards for regulatory data use.

ALL DISTRICTS:

1. As a courtesy, advise the ARB in writing either on a quarterly basis or when a change occurs of known air quality surveillance operations conducted within the District's jurisdiction by parties other than the District or the ARB. This information should include the name and address of the party or parties conducting such monitoring and the nature of the monitoring project.

ALL DISTRICTS OPERATING AIR MONITORING SITES:

2. Submit to the ARB monthly for all ambient air monitoring sites at which air monitoring has been conducted for a consecutive period of three months or longer, all gaseous, tape sampled particulate (AISI), and high volume sampled total suspended particulate matter air monitoring data either: (1) on forms prescribed by the ARB within 21 days after the end of the month in which the data were collected, or (2) on computer magnetic tape or key punch cards with computer printout sheets within 45 days after the end of the month in a format approved by the ARB. "Variable" and "Method" codes, and site identification codes shall conform to the ARB's latest codes.

Notwithstanding the foregoing, submit to the ARB high volume data or samples for analysis of lead, sulfate, nitrate, and organic fractions within 45 days after the end of each month in which the data were collected, in the format and using the codes specified above.

~~ALL-DISTRICTS-OPERATING-AIR-MONITORING-ANALYZERS-AND-SAMPLERS:~~

ALL DISTRICTS OPERATING SLAMS

3. Conduct all activities, ~~including collocated high volume sampling, bi-weekly precision tests,~~ as are necessary and required to determine and report individual analyzer and sampler precision estimates, and agency precision estimates for each criteria pollutant measured under the SLAMS/NAMS network. Prepare and submit to the ARB quarterly and annual reports for data precision. Pollutants measured outside the SLAMS network are exempt from the above requirements.

4. Participate in the ARB's performance audit program at all District-operated SLAMS and NAMS.

~~ALL-DISTRICTS-OPERATING-SLAMS:~~

5. Districts that operate any station designated by the ARB as a proposed State and Local Air Monitoring Station (SLAMS) shall have an air monitoring program plan which includes procedures and time tables for implementing federal monitoring, quality assurance, and data reporting regulations (40 CFR Part 58, May 10, 1979).

SOUTH COAST, BAY AREA, AND SAN DIEGO DISTRICTS:

6. In accordance with the timetable established in the District's monitoring plan, meet all federal requirements for a "reporting organization" as defined in 40 CFR Part 58, and submit to the ARB and the EPA quarterly and annual reports for precision and accuracy estimates for all ambient air quality data.

7. Participate in the ARB's performance audit program for selected pollutants at selected sites. Such audits shall be scheduled with District concurrence to assure minimal disruption of the District's ongoing monitoring activities.

8. Conduct an annual review of SLAMS, National Air Monitoring Station (NAMS), and Special Purpose Monitoring (SPM) monitoring programs and, with ARB concurrence, make the necessary changes to the SLAMS monitoring program (including site upgrade or relocation) to meet the ongoing monitoring requirements of the SIP.

EVALUATION CRITERION - ENFORCEMENT

GOAL:

Establish and maintain an enforcement program to ensure that all sources are complying with District rules, regulations, and permit conditions.

CRITERIA:

1. Enforce all district rules and regulations.
2. All districts shall have on their staff, personnel certified to evaluate visible emissions. Evaluation of visible emissions shall be done only by certified inspectors.
3. The district shall perform thorough annual inspections and follow-up reports. ~~This shall include-~~ An initial engineering evaluation of probable emissions and a flow diagram of the process showing all control equipment. ~~--A flow diagram~~ shall be drawn upon initial inspection and at the time the process is modified. A thorough update of existing information may be used.
4. The district shall require an annual source test to determine compliance of major sources, or identify in the source file how compliance can be determined without a source test. For purposes of this criteria, a major source is considered to be one on the Compliance Data System (CDS) list. If the district does not have its own source testing capabilities, the following options are available to it:

- a. Request the ARB to source test the suspected source (source test fees outlined in Figure 2),
- b. Request assistance from another district with testing capabilities,
- c. Require the source to hire an independent contractor to perform the source test. This type of test should be observed by a district staff member,
- d. Condition the permit to operate of a major source to require annual source testing ~~by-the-source~~.

~~5. --A-district-shall-have-a-written-plan-describing-how-it-intends-to keep-owners-informed-about-permit-conditions-and-rule-requirements.~~

5 6. All districts, in nonattainment areas, issuing notices of violation primarily as a warning notice for a violation of a nonattainment pollutants emission standard shall develop a program for submittal of these notices for prosecution or settlement of violations.

6 7. The district shall submit to ARB all variance orders (i.e., emergency, interim and regular) within 30 days of the date the order was granted.

7 8. The district shall investigate (site inspections may not always be necessary) all reported breakdowns and take enforcement action against any source found not reporting a breakdown.

8 9. In districts that have sources with continuous-emission monitors, inspection should be frequent enough so that the operators of the monitors will maintain their accuracy. In addition, monitor accuracy should be verified for sources on the CDS list at least twice annually using parallel source testing. The district should consider requiring the source to pay for such tests.

9 10. The district shall keep a record of all complaints and action taken. ~~develop a written procedure for processing and evaluating all complaints. The procedure should be used for handling each complaint in an efficient and timely manner.~~

10 11. The district shall develop an agricultural burning program consistent with the Agricultural Burning Guidelines. The district should ~~have a plan for conducting agricultural burning inspections that and should~~ document and prosecute violations. The district should keep a record of burn permits information available for inspections and a record of burn permits information within the district issued by other agencies. The district should have a written ~~plan~~ procedure for cooperating with other designated agencies and the ARB in issuing burning permits.

EVALUATION CRITERIA PUBLIC INVOLVEMENT/PARTICIPATION

GOAL:

Encourage and provide for public involvement/participation in developing and implementing District policies and programs.

CRITERIA:

1. Solicit active public involvement in the development of rules and regulations and in the development, adoption, and implementation of the Nonattainment Plan.
2. Establish and/or maintain a program to inform citizens of the extent and nature of the air pollution problem in the District.

Public participation programs are tailored to meet the needs of individual districts and unique pollution problems. There are no components specifically required, nor none that are guaranteed to be applicable in all situations. However, an effective public participation program could contain elements such as:

formation of advisory committees comprised of representatives of publics affected by district rules or persons who provide additional technical expertise.

written summaries of staff reports, public hearing issues and district decisions that can aid non-technical persons in understanding the purpose, requirements, consequences or effects on air quality of proposed actions.

workshops through which affected publics can discuss proposals during their development.

presentations to public groups that can improve understanding of district proposals, goals, or purposes.

use of newspapers, television, radio, billboards and other public advertisements to make the general public aware of district programs, decisions to be made and how they can participate in making those decisions.

EVALUATION CRITERIA - STATIONARY SOURCE PERMITTING¹

NEW SOURCE SITING

GOAL: Establish-and-maintain-an-effective-permitting-program-by conducting-a-thorough-evaluation-of-permits-to-construct-and-operate-and by-granting-or-denying-permits-for-major-stationary-sources-of-air pollution-based-upon-consistency-with-the-applicable-New-Source-siting rules-(New-Source-Review-or-Prevention-of-Significant-Deterioration).
To help achieve and maintain ambient air quality standards in a district by having a permit system in place which assures adequate review and documentation of the stationary source permitting process, as detailed in the district's rules and regulations.

CRITERIA FOR EVALUATING SOURCES SUBJECT TO NEW SOURCE REVIEW AND/OR PREVENTION OF SIGNIFICANT DETERIORATION REVIEW:

In evaluating a permit to construct for non-exempt stationary sources, a district should:

1. To conduct an adequate analysis, obtain the following information from the project applicant:

¹Although these evaluation criteria do not differentiate between urban districts and non-urban districts, the criteria will be evaluated in accordance with the requirements of individual districts' rules and regulations. The criteria will, therefore, differentiate between districts to the extent that the applicable regulations reflect a difference between urban and non-urban programs.

- a. A thorough description of the proposed project, including the proposed facilities and processes, normal and maximum operating parameters, fuel use (composition and quantity), output of the facility, dates of start-up and any planned expansions.
 - b. For sources subject to an air quality impact analysis provide description of the environmental setting of the project site before construction, including existing air quality, meteorology and topography data, location and distribution of population and existing industrial sources in the project area.
 - c. An identification of all emission points or sources associated with the project and quantification of all emissions (both criteria and non-criteria pollutants).
2. Conduct an analysis of the air quality impacts of projects that are subject to analysis under the new source siting rule of the district through use of:
- a. The most applicable and recent emissions data and/or emission factors; and
 - b. The proper models and calculation procedures required by the district's new source siting rule.

In granting or denying permits to construct or operate:

1. Assure that the source, when operated, will meet all applicable federal, state and local regulations.
2. Assure that BACT or LAER will be applied in accordance with the district's new source siting rule.
3. Assure that, when required by the applicable new source siting rule, offsets are properly applied.
4. Include conditions in the permit to assure that the proper control technology is applied and that the source will operate in accordance with all applicable rules and regulations.
5. Provide adequate notification of the intent to grant or deny a permit to construct or operate and conduct public hearing as required by the applicable rules and regulations.
6. Determine compliance with permit conditions by source testing or other techniques consistent with the applicable rules and regulations.
7. Maintain the following records of permit action taken by the district:
 - a. The complete application for an authority to construct or operate and the district's letter to the applicant indicating that the application is complete.

- b. All analyses used to determine the basis for BACT, LAER, Offsets, Banking or Bubbling provisions of the applicable new source siting rule of the district.
- c. All decisions to grant or deny an application for construction or modification.
- d. Copies of the public notification to grant or deny an application for construction or modification.
- e. All source tests conducted to determine compliance with the permits to construct or operate.
- f. Hearing Board records on appeals of district decisions to grant or deny a permit.

GENERAL PERMIT ADMINISTRATION

GOAL: -- Administer an effective permit program to assure that the number and type of sources which have the potential of having an air quality impact but which are not subject to the district's new source siting rules obtain permits to construct and operate from the district.

CRITERIA FOR GENERAL PERMIT ADMINISTRATION:

1. Obtain sufficient information from the project applicant to determine if the applicant is required to obtain a permit or that the project does not trigger the new source siting rules of the district.

2. Account for emissions from each project which is granted a permit for purposes of including such emissions in the district emissions inventory and for accumulating net emissions increases from each modification to such projects. (It is acceptable for emissions from small portable equipment and sources that are more normally inventoried as area sources to be analyzed using area source inventory techniques.)
3. Assure that the source, when operated, will meet all applicable federal, state, and local regulations.
4. Maintain records of the permit actions taken by the district and the emissions from the project.

EVALUATION CRITERIA - VAPOR RECOVERY

GOAL:

To carry out an effective vapor recovery program while increasing public confidence in and acceptance of the program.

CRITERIA:

ALL DISTRICTS HAVING STAGE I VAPOR RECOVERY:

1. During 1982-83 fiscal year, inspect bulk plants once and terminals located in the district at least twice. Written documentation should be provided for both the plant and terminal inspections. Attempt to observe bulk drops equivalent to 2.5 percent of the total number of Stage I installations on underground storage tanks once on a random selection basis (or an alternative acceptable to ARB).

ALL DISTRICTS HAVING STAGE II VAPOR RECOVERY:

2. During 1982-83 fiscal year, inspect all stations where complaints indicate some sort of malfunction or poor maintenance were detected. Inspect other stations on a random basis. Implement AB 127 Out-of-Order Tagging Procedure when performing the above inspections. The total number of inspections shall equal at least 25 percent of the station population for the district. Part of the inspection shall include a check to determine if vapor recovery equipment operating instructions and the telephone number for registering complaints are clearly posted.

EVALUATION CRITERIA - NONATTAINMENT PLANNING

GOAL:

Participate in the development, adoption, and implementation of air quality plans required to achieve and maintain state and federal ambient air quality standards.

CRITERIA:

ALL DISTRICTS PREPARING NONATTAINMENT PLANS:

1. Prior to plan adoption complete those products necessary for the 1982 Nonattainment Plan (NAP) (e.g. emission inventory and projections, air quality analyses, air quality monitoring, stationary and area source control measures.)
2. Work with the appropriate local and state agencies to institute those coordinative mechanisms (e.g., MOUs, resolutions of commitment) necessary to insure the implementation of 1982 NAP. These commitments should be obtained before plan adoption.
3. Annually submit (or work with the NAP lead agency to submit) ~~to-ARB~~ by-May-1-of-each-year the report on NAP implementation for demonstration of Reasonable Further Progress. Timely submittal to

the ARB in advance of the required July 1 ARB transmittal to EPA is necessary to secure ARB review. Areas need not develop RFP reports beyond the year of attainment of the NAAQS. A report need not be provided for a specific demonstration of reasonable further progress and attainment of the ozone standard in rural areas (EPA rural ozone policy). ~~(Submittal by May 1 is needed so that ARB has time to review and transmit to EPA by July 1.)~~

4. If EPA nonattainment plan approval is conditional submit to ARB items required or documentation of the action taken to satisfy the condition thirty days before it is due to the EPA.

EVALUATION CRITERIA - CEQA

GOAL:

To insure full disclosure by lead agencies of the air quality impacts resulting from proposed industrial, commercial, and residential development and their alternatives subject to the California Environmental Quality Act (CEQA).

CRITERIA:

ALL DISTRICTS:

1. Review and comment upon the air quality aspects of proposed major private and public projects in accordance with CEQA.
2. Provide EIR air quality assessment guidelines for lead agencies to follow that are consistent with appropriate ARB guidelines, such as "Recommended Contents for Air Quality Analyses of General Development and Transportation Projects."(Attached)

FOR NONATTAINMENT DISTRICTS

3. Determine the effects of a proposed project on the adopted Nonattainment Plan.

4. Recommend and urge measures that will mitigate the project's air quality impact if a project is inconsistent with the State Implementation Plan or any state or local air quality requirement.
5. Submit annually to ARB a brief summary of the number of projects reviewed and the number of projects found inconsistent with the local Nonattainment Plan.

SAN DIEGO, BAY AREA, SCAQMD

6. Continue to investigate standardized methods for quantifying the emissions impact of projects and mitigation measures.

AIR RESOURCES BOARD
Regional Programs Division
January 1982

RECOMMENDED CONTENTS FOR AIR QUALITY ANALYSIS
OF GENERAL DEVELOPMENT AND TRANSPORTATION PROJECTS

The preparation of all environmental impact reports (EIRs) are subject to environmental evaluation requirements of the California Environmental Quality Act. As a result, an air quality analysis is needed as part of this evaluation to help inform decision makers of potential air quality constraints and impacts of all proposed project (activities subject to CEQA) alternatives. Therefore, to inform and to help assist decision makers in assessing potential air quality impacts and measures to minimize these impacts, we recommend the following information be included in an air quality analysis. This information is to be used as a guide in the preparation of EIRs for proposed projects. Following these guidelines will help ensure a proper air quality analysis, expedite review, and minimize comments which should result in less additional work for all parties concerned. Many of the items listed may be satisfied through incorporation by reference. When incorporating by reference, a brief summary of the information must be provided in the EIR, and the incorporated reference must be available for public review. Those pollutants listed under Section II may or may not be applicable and are not to be considered as all inclusive.

You should also consult with your local air pollution control district for any additional requirements, guidelines, or local data for use in your

analysis. Additionally, the General Projects Section and the Transportation Section of the Air Resources Board are available to answer specific questions. Both Sections may be reached at (916) 322-3806.

I. Environmental Setting

A. Conditions affecting air pollution (the following items need to be discussed as to their relationship and/or effect on air pollution):

1. Meteorology and Climate
 - a. Air Basin in which project is located
 - b. Atmospheric stability
 - c. Seasonal air flow patterns
 - d. Inversion characteristics
2. Topography

B. Standards and Regulations affecting air quality:

1. Federal
2. State
3. Regional
4. County
5. City

C. Three to five year summary of ambient air quality data obtained at the closest monitoring station(s) to the project site. This data should include all pollutants subject to primary and secondary (health and welfare) standards:

analysis. Additionally, the General Projects Section and the Transportation Section of the Air Resources Board are available to answer specific questions. Both Sections may be reached at (916) 322-3806.

I. Environmental Setting

A. Conditions affecting air pollution (the following items need to be discussed as to their relationship and/or effect on air pollution):

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B. Standards and Regulations affecting air quality:

1. Federal
2. State
3. Regional
4. County
5. City

C. Three to five year summary of ambient air quality data obtained at the closest monitoring station(s) to the project site. This data should include all pollutants subject to primary and secondary (health and welfare) standards:

1. Monthly maximum concentrations
2. Trend analysis (number of days/number of hours standards were violated)

D. Most current emissions inventory for county or air basin:

- a. Stationary
- b. Mobile

E. Potential effects of existing air pollutants on sensitive receptors such as:

1. Schools (children)
2. Hospitals (patients)
3. Convalescence homes (elderly)
4. Agricultural areas (crop productivity)

II. Impact of Project Proposal and Alternatives

A. Short term impacts. These are associated with emissions resulting from site preparation, construction, or modification, and should be evaluated to determine whether any adverse health or nuisance effects would result during the project development phase.

B. Long term impacts. These are associated with both direct and indirect emissions (e.g. emissions from motor vehicles drawn to the project) resulting from the long term use or operation of a facility or project. Potential impacts should be evaluated on two scales of

analysis: regional and local. When performing these analyses, all calculations should be supported by documentation and all assumptions should be explicitly stated in either footnotes or technical appendices.

1. Regional (Macroscale) Analysis: Applicable pollutants include hydrocarbons, nitrogen oxides, sulfur dioxide, particulates, and carbon monoxide. The analysis should include a quantification of the emissions which could result from the project at buildout. These emissions should then be assessed relative to regional emissions to determine project impact on attaining and maintaining regional air quality goals. If the project has a long development period (i.e. more than 5 years) then this analysis should also be performed at each major phase of the project or at 5 year intervals, whichever is shorter.
2. Local (Microscale) Analysis: Applicable pollutants include carbon monoxide and lead. A suitable microscale model, such as CALINE3¹, should be utilized to analyze critical intersections, road segments, and ingress and egress points for parking. This analysis should determine whether the project

¹See Paul Benson's CALINE 3 - A Versatile Dispersion Model For Predicting Air Pollutant Levels Near Highways and Arterial Streets, Report No. FHWA-CA-TL-79-23. California Department of Transportation. November 1979.

would cause an exceedance or contribute to an exceedance of any applicable air quality standards and it should conform to the same timeframes as the regional analysis in 1 above. The analysis should also determine whether the project will cause any long term nuisances to local residents. A lead analysis should be performed if local stationary sources of lead emissions are present in the area or if the project is in an area designated nonattainment for lead.

C. Hazardous Pollutants². If any hazardous or toxic pollutants are expected to be generated as a result of the project, they should be clearly identified. The quantities emitted and their impact on public health should be addressed and thoroughly evaluated.

III Mitigation measures

A. The EIR should identify all feasible measures for avoiding or mitigating project impacts. These measures may include ridesharing, parking management, and traffic flow improvement measures.

B. There should be an assessment of the air quality benefits which could result from the implementation of mitigation measures. These should

²See State of California Administrative Code Title 22 Social Security Division - Environmental Health Chapter 30 Section 66680.

be stated in quantitative terms such as amount reduction in emissions, trips generated, or vehicle miles travelled.

- C. The EIR should also identify and describe which mitigation measures are incorporated into the project design, the entities responsible for their implementation, and identify that the commitment for their implementation has been secured.

IV. Cumulative Impacts

The cumulative impact (the change in the environment which results from the incremental impact of the project when added to other closely related past, present, and reasonably foreseeable future projects) should be addressed and thoroughly evaluated. This should include a summary of emissions anticipated from projects proposed in the same area as the project under study.

V. Consistency Demonstration

Nonattainment Plans (NAPs)/State Implementation Plans (SIPs): Section 15142(b) of the California Environmental Quality Act Guidelines requires that the EIR discuss any inconsistencies between the proposed project and the applicable Air Quality Plan for the region.

1. Comparison of projected population growth for projects with the Air Quality Plan forecasts.
2. Comparison of project identified transportation control measures with the control strategies contained in the Air Quality Plan.

Note: The following publications may be of assistance to you in preparing an air quality analysis in response to this outline:

Air Resources Board. California Air Quality Data. Technical Services Division.

Contains monitored air quality data for all pollutants from monitoring sites throughout California. Available as Quarterly Reports or Annual Summaries from the Air Resources Board, Public Information Office, P. O. Box 2815, Sacramento, CA 95812 or call (916) 322-2990.

Air Resources Board. EMFAC6C Emission Factors; California Statewide Mix of Vehicles; 1980-2000. Regional Programs Division. October 1981.

Contains current composite mobile emission factors based on EMFAC6C. It is compiled in an easily usable format for calculating emissions resulting from motor vehicles at any given speed and year. Available from the Air Resources Board at the above address.

Air Resource Board. Supplement 2 to Procedure and Basis for Estimating On-Road Motor Vehicle Emissions. Stationary Source Control Division. June 1980.

This publication provides the basis for the above composite emission factors and documents the data and process used by ARB to estimate present and future emissions. It also serves as a guide for estimating emissions using specific traffic and vehicle usage data. Available from the Air Resources Board, Motor Vehicle Emissions and Projections Section, P. O. Box 2815, Sacramento, CA 95812 or call Ed Yotter at (916) 322-3934.

Benson, Paul. CALINE3 - A Versatile Dispersion Model for Predicting Air Pollutant Levels Near Highways and Arterial Streets. California Department of Transportation. November 1979.

This publication contains documentation of the CALINE 3 Model and a description of the operating procedure. The publication also includes listings of the model in FORTRAN and BASIC languages as well as abbreviated versions for use on HP 67/97 and TI59 programmable calculators. Available from Caltrans Publication Unit, 6002 Folsom Blvd., Sacramento, CA 95819 or call (916) 445-3520. There is a fee for this publication.

U. S. Department of Transportation. The Costs and Effectiveness of Transportation Control Measures in Achieving Air Quality Goals. Office of Environment and Safety. August 1981.

This publication provides an assessment of the costs and effectiveness of a variety of transportation control measures. Many of these measures are applicable for mitigating project impacts, therefore this publication may be a good guide for use in estimating costs and effectiveness of project mitigation measures. Copies may be obtained from the Air Resources Board, Transportation Section, P. O. Box 2815, Sacramento, CA 95812 or call (916) 322-3805.

EVALUATION CRITERIA - STATIONARY SOURCE CONTROL RULE ADOPTION

GOAL:

Adopt rules necessary to control pollution from stationary sources.

CRITERIA:

1. Adopt all rules required by the 1979 and 1982 Nonattainment Plans in accordance with the schedule contained in the Nonattainment Plan, or as modified by the associated Reasonable Further Progress reports as approved by ARB.
2. Follow the protocols for ARB review of draft, proposed, and adopted rules as attached, except that draft rules may be submitted to the ARB for review 30 days or as soon as possible before the rule is noticed for public hearing.
3. Submit to the appropriate basin control council for its review Suggested Control Measures proposed for adoption and required as part of the Nonattainment Plan. The Suggested Control Measures should be submitted within 120 days of receipt from ARB.

PROCEDURE FOR PROCESSING RULES AND REGULATIONS RECEIVED FROM DISTRICTS

This section presents ARB's procedures for processing air pollution control district rules and regulations from the time they are developed by the districts (including those developed by the SCM process) until they are submitted by the ARB to the EPA for approval. In addition, this section describes other ARB cooperative efforts in the area of rule processing.

It is ARB's desire to work with district staff to alleviate both ARB and district concerns before the district staff present rules to their governing boards. ARB review of draft rules (i.e., before they are noticed for public hearing) saves considerable time because the ARB's concerns on subsequent proposed and adopted rules will more likely be minimal or nonexistent. The need for ARB to identify rule deficiencies at the local hearing in a public forum will also be eliminated in most cases.

Draft Rules

In conducting reviews of draft local rules the ARB has consulted with local districts and agreed to the following procedure:

1. Draft rules prepared by districts will be submitted to the ARB's Regional Programs Division, SIP Section, as soon as possible but not later than 30 days prior to noticing a public hearing. The ARB's review is to assure these rules minimally conform to (1) SIP requirements, (2) CAA requirements, and (3) requirements of state law.

2. The ARB will telephone the districts with conceptual comments and follow up with written comments within 15 working days of receipt of the draft rule by the SIP Section.

3. All written comments by the ARB regarding the adequacy of proposed rules will be provided by the executive officer or his designee and will be the official ARB staff positions.

Proposed Rules

The districts will submit final proposed rules to the ARB (in the form to be considered at public hearing). The following procedure and time schedule has been developed in consultation with the local districts:

1. When the districts publish 30 day notices of public hearings to meet the requirements of state and federal law, the districts will also submit copies of proposed rules and the hearing notices to the ARB's SIP Section.
2. The ARB will evaluate proposed rules to determine if previous ARB comments have been considered and if the proposed rules minimally conform to SIP requirements, CAA requirements, and requirements of state law.
3. The ARB will provide districts with telephone comments followed by written comments at least one week prior to the public hearing. Comments will be provided earlier, if possible, to meet specific district requirements. Comments will specify which modifications are required for ARB approval and which are recommended for clarity. In some cases the telephone call will simply inform the district that the ARB has no problem with the rule as proposed.
4. The ARB will endeavor to testify at local public hearings, when requested by a district, or if the rules do not minimally conform with SIP, CAA, and state law requirements. As a courtesy, the district staff will be notified in advance.

Adopted Rules

After the districts have adopted rules, the following procedure will be followed to complete ARB approval and submission to EPA:

1. The districts will submit adopted rules, hearing notices and, if required by EPA grants, evaluations of rule impacts to ARB's Regional Programs Division, SIP Section, for approval and submittal to EPA.

2. Within 15 working days, ARB will complete its final review of rules for consistency with SIP, CAA, and state law requirements.

If rules are not approvable, the ARB will inform the districts (within 15 working days) why the rule is not being submitted to EPA and recommend a course of action. If necessary, appropriate conflict resolution procedures will be initiated (see Section III).

If rules are approvable in accordance with the requirements of the Clean Air Act, they are submitted to EPA as a SIP revision as part of an ARB quarterly submittal. (In case a rule needs to be received by EPA to satisfy an EPA deadline, the rule is submitted as soon as possible.) Districts will be notified of approved rules which are not appropriate for inclusion in the SIP, e.g., rules for attainment of state ambient air quality standards only. These will not be submitted to EPA as SIP revisions.

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I INTRODUCTION

In April 1981, the Air Resources Board (ARB) directed the Executive Officer to develop, in conjunction with the California Air Pollution Control Officer's Association (CAPCOA), recommended procedures to be followed in conducting program evaluations of local air pollution control districts.

This document is intended to be used by the ARB Subvention audit staff as a handbook in conducting evaluations of local air pollution control programs. It is also intended as a resource for districts so that they know how the evaluation program will be administered.*

The purpose of the audit program is threefold: first, to assure that districts are expending funds in accordance with their approved budget; second, to measure district performance based on the jointly developed evaluation criteria; and third, to assist the district in improving the effectiveness and efficiency of their programs.

While it is the obligation of the auditors to thoroughly evaluate the district's financial and programmatic records, it is also their

*Further background and reference on the evaluation program's development can be obtained in the Development of a New Process for Correlating Financial and Technical Evaluations of Local District Air Pollution Control Programs, R. David Flesh, Margaret L. Riha, TRC Environmental Consultants, Inc., December 1981. This document was prepared under State Contract No. AI-042-76 as a report to the joint ARB/CAPCOA Subvention Committee.

responsibility to provide a meaningful service to the districts. The procedures outlined in this document were written with the concept of "service" in mind. Procedures contained in this report will be continually evaluated and modified in conjunction with the districts as experience in implementing them dictates. Before making their findings, the auditors will determine and consider a district's unique characteristics or air quality issues.

II PROGRAM EVALUATION PROCESS

The following is a narrative description of the program evaluation process from selection of districts to be audited through the final audit report and appeal procedures. Actual procedures which the auditors will follow in conducting audits in the districts are covered in Section III of this document.

A. District Selection and Audit Notification

The number of air pollution control districts audited each year will depend on available resources. The following criteria will be applied in making audit selections.

1. Last time an audit was conducted.
2. A district request for audit.
3. Problems identified based upon a review of a district's fiscal year-end financial reports and applications for subvention.
4. Obtaining a representative sample by size category.

5. Proximity of districts. (It may be more cost effective to audit several districts in the same general area.)

The first four criteria will be used in making audit selections. The fifth criterion will be used in scheduling audits of those districts.

A list of districts to be audited will be developed annually and may be revised during the year if conditions warrant changes to the list. At least thirty (30) days prior to the scheduled audit date, a district will be notified of the impending audit. The letter of notification will contain a request that district staff be available, as necessary, and that needed documents be made available at the time of the audit. A request for a delay in the audit of up to 60 days may be approved by the Chief of the Regional Programs Division of ARB. A request for a longer postponement must be approved by the Executive Officer.

B. Pre-audit Preparations

Pre-audit preparation by ARB staff assigned to the audit include reviews of subvention applications, subvention fiscal year-end financial reports, prior year audits, and prior year evaluations of district programs. Subvention staff will also discuss with ARB staff from other divisions areas of potential program strength and weakness. The information gathered during the pre-audit period will be used to determine likely program and financial areas for testing.

C. Audit Team

The audit team will consist usually of two persons. One will have financial auditing capability, the other will have expertise in program evaluation and air pollution control. The audit team may be expanded to include additional staff from other ARB divisions with specialized expertise.

D. District Visit

No sooner than 30 days after a district is notified, a field visit will be made by the audit team. The team will hold an entrance conference with the Air Pollution Control Officer (APCO) or a designated representative during which they will explain the purpose of the audit and answer questions. The length of the visit will be determined by the size of the district as well as by the information gathered prior to and during the visit.

Upon completion of the fieldwork, the team will conduct an exit conference with the APCO or designated representative where the preliminary findings of the audit will be discussed. Any deficiencies identified that can be removed easily by the district should be so removed. District action to eliminate such deficiencies should be noted for later incorporation in the preliminary audit report. If district action of a more complex nature is needed to correct the deficiency, then the audit team and the district should develop at this time the components of a Corrective Action Plan (see Section IV of this document for format).

As part of the exit interview, the audit team will identify program areas which are adequate as well as those in which the district is particularly effective. The audit team will also share with the district methods and techniques used successfully by other APCDs to increase program effectiveness.

E. Post Visit/Preliminary Report

The auditors will correlate field data and the results of the exit conference. These findings will be presented in the Preliminary Audit Report which will describe program strengths and deficiencies. The Preliminary Audit Report will also contain recommendations for correcting deficiencies and any agreements reached with the districts to make these corrections. The district will have 30 days from receipt of the Preliminary Report to respond to the Report findings. There shall be at least one meeting between the Chief, Regional Programs Division and appropriate district staff following the 30 day period and prior to issuance of the Final Audit Report to discuss any pending issues. The district's response to each audit finding will be included in the Final Audit Report.

F. Final Audit Report

In preparing the Final Audit Report, the audit findings will again be included along with all corrective actions already taken by the district. Included in this report will be the final, jointly agreed upon Corrective Action Plan for the district, as well as any agreement for assistance between ARB and the district. The Final Audit Report will

also contain the ARB staff comments on the district response to the preliminary audit findings. If ARB staff agrees with the district response to an audit finding, then it will so indicate by making the appropriate changes to the Report. If it disagrees, then the reasons for the disagreement will be stated and included in the Report. The Final Audit Report may then be used as a primary source document in any appeal action. The Executive Officer of the Air Resources Board or his delegate will have the responsibility for approving Final Audit Reports.

G. Penalties and Corrective Actions

If serious deficiencies are found in the district program and the district is unwilling to take corrective action, then the Final Audit Report may contain the following recommendations in accordance with Health and Safety Code Section 39808:

1. Cease further subvention payments;
2. Withhold future subventions;
3. Bring an action against the district, or the counties and cities supporting the district, to recover the subvention paid that year;
4. Assume the powers of the district.

These penalties are substantial and should be considered major penalties. Board approval after public hearing is necessary before any of these penalties can be imposed. Clearly, an agreed upon Corrective

Action Plan is preferred to any of the actions listed above.

In cases where minor deficiencies are identified, corrective actions may be negotiated as specified in Section IV.

H. Appealing Audit Findings:

Upon receipt of a Final Audit Report which identifies at least one deficiency, the district may choose one of the following courses of action:

1. Compliance with the terms of the Corrective Action Plan including return of the subvention funds if there are disallowances noted in the Final Audit Report.
2. Appeal of one or more of the audit findings. The following steps shall be taken when appeals are made.
 - a. Initial discussions with appropriate Regional Programs Division staff.
 - b. If resolution with staff is not satisfactory, then within 30 days of receipt of the Final Audit Report, formal appeal may be filed with the ARB Executive Officer.
 - c. If the Executive Officer does not respond within 30 days or if resolution with the Executive Officer is not satisfactory, then the district may petition the Board for a public hearing within 30 days of the district's receipt of notification of the Executive Officer's

decision to uphold the staff findings.

- d. The Board will hold a public hearing at its first regularly scheduled Board meeting at least 60 days after receiving the district petition.
- e. If the issue is financial in nature and the district is not satisfied with the Board decision, then it may appeal to the Board of Control.

III. STANDARDS AND PROCEDURES FOR AUDIT STAFF IN CONDUCTING
EVALUATIONS OF LOCAL DISTRICTS

A. Audit Standards

Auditing is a systematic examination of a program from both a fiscal and programmatic perspective. As it applies to the subvention program its prime function is to determine if stated objectives have been accomplished in an effective and efficient manner. State law and administrative procedure require that state agencies be held accountable for their expenditures. State law gives the Air Resources Board the responsibility of administering the air pollution control subvention program. Consequently, the ARB is required to account for the use of subvention funds.

The ARB will audit local district programs both from a financial

and programmatic perspective and will correlate financial and program findings in order to develop a better understanding of a district's operations. Both audit types will be conducted using the standards established by the Controller General of the United States as outlined in Standards for Audit of Governmental Organization, Programs, Activities, and Functions (Appendix A).

The audit procedures contained in this handbook have been developed for three purposes. One purpose is to help ARB measure district's progress in satisfying the evaluation criteria. The second purpose is to help ARB determine that funds expended by each district were spent substantially in accordance with that district's budget and that generally accepted accounting practices have been applied to account for these expenditures. The third purpose is to assist the districts in assessing the efficiency and effectiveness of their operations. Both program and fiscal information is needed to accomplish that goal. The Operational Audit Procedures contained in Appendix B are included to help correlate program and fiscal information as well as to assist the program auditor determine if the evaluation criteria have been satisfied.

B. Fiscal Audit Procedures

The fiscal audit will be based upon the audit program (see Appendix C, Financial Audit Procedures) that has been used historically by the Field Audit Section of the State Controller's Office. The scope of testing that the auditor will perform will be determined based upon evaluation of existing internal control procedures. The auditor will review the controls and the means of safeguarding assets when performing

the field work. The auditor's examination will be in conformance with generally accepted accounting principles. The audit will be adequately planned and supervised and due professional care will be practiced in the auditor's examination.

The fiscal auditor will be expected to have full access to district records and at all times display independence in the opinions, judgements, conclusions, and recommendations.

The auditor's examination will include testing a sufficient sample to verify that repeated expenditures are valid and proper. Additionally, the auditor will determine that revenues are accurately reflected in the district's fiscal year-end financial statement.

The Final Audit Report will contain a review of the subvention application, revenue and expenditure ledgers, and related records. The report will identify for each district the amount of revenues and expenditures and, using the applicable subvention formula for that district, indicate the amount of subvention the district was eligible to receive in the fiscal year audited. The auditor will document in the audit working papers audit exceptions and questioned costs. During the exit conference the auditor will inform the district of the nature of these exceptions and questioned costs. The fiscal auditor will make recommendations on improving operational efficiency and fully explain, the cause, the effect, and the recommendation for each audit finding. The audit report will discuss the district's accounting system and its

conformance with generally accepted accounting principles. It will also recognize district accomplishments in order to present a balanced perspective on the district's overall operation.

C. OPERATIONAL AUDIT PROCEDURES

An operational audit correlates the findings in the program and financial audits (see Appendix B, Operational Audit Procedures). Its purpose is to assess the district's total program effectiveness and efficiency.

While the fiscal audit is being conducted, the program auditor(s) will examine the district's records of activities. The examination of these records will be correlated eventually with the information gathered in the fiscal audit.

The Operational Audit Procedures includes a detailed description of the steps a program auditor will take in conducting the program review. Working as a team the auditors will have to assess the data gathered and make their findings based on the determined facts.

The auditors are not required to develop a recommended action for every finding of deficiency. It is expected, however, that in the course of discussions with the district staff there will be a specific action recommended or agreed upon by the district and ARB before the Final Audit Report is published. It is not always the responsibility of the audit team to specify the corrective action necessary during its visit.

Following both the Operational Audit Procedures and the Fiscal Audit Procedures will help the audit team systematically and consistently evaluate districts' program. It is also important to examine all districts' programs using a consistent set of procedures.

IV. CORRECTIVE ACTION PLAN

When a preliminary audit report discloses a deficiency in either the financial or programmatic areas, a response by the district to each audit finding must be submitted for inclusion in the Final Audit Report as part of a Corrective Action Plan. Each deficient element identified will include a description of the deficiency and the corrective action needed. If the correction cannot be made immediately then the Corrective Action Plan shall include the following:

1. Timetable for correction of the deficiency with milestones;
2. Listing of any documentation necessary to track progress;
and,
3. If necessary, additional resources needed to accomplish the correction.

Districts may also be required to submit quarterly reports tracking progress to remove the deficiency. Documentation of progress may be requested as an addendum to the report.

Notice of corrective action taken by the district during or

immediately after the exit conference will be incorporated in the Preliminary and Final Audit Reports and will not be included as part of the Corrective Action Plan. Written responses specifying corrective action taken by the district after issuance of the Preliminary Report will be noted in the Final Audit Report.

The components of a Corrective Action Plan will be jointly agreed upon by the district and ARB staff. Ideally, agreement with the district on the components of the plan will be reached during the exit conference. If a more extensive plan is necessary, or if there are problems with reaching an agreement on an action plan during the exit conference, more time will be provided (up to 30 days). It is expected that an agreed upon Corrective Action Plan will be contained within the Preliminary Audit Report. If agreement cannot be reached within 30 days then ARB may extend the time to reach agreement, or recommend in the Final Audit Report, that action be taken against the district for failure to operate an adequate program pursuant to Section 39806 of the Health and Safety Code. The district may appeal this action pursuant to Section 90500 of the Subvention Regulations. If the Final Audit Report concludes that a district needs to reimburse money to the State and the district disagrees, then the district may initiate the appeal process pursuant to Section II H of this document and Section 90500 of the Subvention Regulations.

V. ARB ASSISTANCE TO LOCAL PROGRAMS

If a district does not have the necessary resources to correct a deficiency and ARB staff agrees with that assessment, the district may

request assistance from ARB as part of a Corrective Action Plan. The request must include the following:

1. Problem encountered (type of deficiency if identified in a Corrective Action Plan).
2. Action needed to remove the deficiency.
3. Specific assistance needed from the ARB (other than increased funding) such as for evaluating permits or for air monitoring equipment.
4. District contribution toward removing the deficiency.
5. Estimated time during which assistance would be needed.

The ARB Executive Officer shall respond to a district request for assistance within 30 days in cases where requests are submitted as a result of an audit and included in the Corrective Action Plan. While ARB will endeavor to assist the district, such assistance is conditioned upon resource availability.

STANDARDS FOR AUDIT OF GOVERNMENTAL ORGANIZATIONS,
PROGRAMS, ACTIVITIES, AND FUNCTIONS

GENERAL STANDARDS

1. The full scope of an audit of a governmental program, function, activity, or organization should encompass:
 - a. An examination of financial transactions, accounts, and reports, including an evaluation of compliance with applicable laws and regulations.
 - b. A review of efficiency and economy in the use of resources.
 - c. A review to determine whether desired results are effectively achieved.

In determining the scope for a particular audit, responsible officials should give consideration to the needs of the potential users of the results of that audit.

2. The auditors assigned to perform the audit must collectively possess adequate professional proficiency for the tasks required.
3. In all matters relating to the audit work, the audit organization and the individual auditors shall maintain an independent attitude.
4. Due professional care is to be used in conducting the audit and in preparing related reports.

EXAMINATION AND EVALUATION STANDARDS

1. Work is to be adequately planned.
2. Assistants are to be properly supervised.

3. A review is to be made of compliance with legal and regulatory requirements.
4. An evaluation is to be made of the system of internal control to assess the extent it can be relied upon to ensure accurate information, to ensure compliance with laws and regulations, and to provide for efficient and effective operations.
5. Sufficient, competent, and relevant evidence is to be obtained to afford a reasonable basis for the auditor's opinions, judgements, conclusions, and recommendations.

REPORTING STANDARDS

1. Written audit reports are to be submitted to the appropriate officials of the organizations requiring or arranging for the audits. Copies of the reports should be sent to other officials who may be responsible for taking action on audit findings and recommendations and to others responsible or authorized to receive such reports. Copies should also be made available for public inspection.
2. Reports are to be issued on or before the dates specified by law, regulation, or other arrangement and, in any event, as promptly as possible so as to make the information available for timely use by management and by legislative officials.
3. Each report shall:
 - a. Be as concise as possible but, at the same time, clear and complete enough to be understood by the users.
 - b. Present factual matter accurately, completely, and fairly.

- c. Present findings and conclusions objectively and in language as clear and simple as the subject matter permits.
- d. Include only factual information, findings, and conclusions that are adequately supported by enough evidence in the auditor's working papers to demonstrate or prove, when called upon, the bases for the matters reported and their correctness and reasonableness. Detailed supporting information should be included in the report to the extent necessary to make a convincing presentation.
- e. Include, when possible, the auditor's recommendations for actions to effect improvements in problem areas noted in his audit and to otherwise make improvements in operations. Information on underlying causes of problems reported should be included to assist in implementing or devising corrective actions.
- f. Place primary emphasis on improvement rather than on criticism of the past; critical comments should be presented in balanced perspective, recognizing any unusual difficulties or circumstances faced by the operating officials concerned.
- g. Identify and explain issues and questions needing further study and consideration by the auditor or others.
- h. Include recognition of noteworthy accomplishments, particularly when management improvements in one program or activity may be applicable elsewhere.
- i. Include recognition of the views of responsible officials of

the organization, program, function, or activity audited on the auditor's findings, conclusions, and recommendations. Except where the possibility of fraud or other compelling reason may require different treatment, the auditor's tentative findings and conclusions should be reviewed with such officials. When possible, without undue delay, their views should be obtained in writing and objectively considered and presented in preparing the final report.

- j. Clearly explain the scope and objective of the audit.
- k. State whether any significant pertinent information has been omitted because it is deemed privileged or confidential. The nature of such information should be described, and the law or other basis under which it is withheld should be stated.

4. Each audit report containing financial reports shall:

- a. Contain an expression of the auditor's opinion on whether the information contained in the financial reports is presented fairly. If the auditor cannot express an opinion, the reasons therefore should be stated in the audit report.
- b. State whether the financial reports have been prepared in accordance with generally accepted or prescribed accounting principles applicable to the organization, program, function, or activity audited and on a consistent basis from one period to the next. Material changes in accounting policies and procedures and their effect on the financial reports are to

be explained in the audit report.

- c. Contain appropriate supplementary explanatory information about the contents of the financial reports as may be necessary for full and informative disclosure about the financial operations of the organization, program, function, or activity audited. Violations of legal or other regulatory requirements, including instances of noncompliance, shall be explained in the audit report.

Source: Comptroller General of the United States. Standards for Audit of Governmental Organizations, Programs, Activities, & Functions. (Washington, DC: United States General Accounting Office, 1972), pages 6-9.

APPENDIX B

OPERATIONAL AUDIT PROCEDURES

NOTE: The scope of the auditors' examinations is not to be limited by this audit procedure if, in the auditors' judgement, additional testing and sampling are necessary. The auditors will maintain an independent attitude when conducting their examinations. It is important that they be free from personal or external impairments to their independence. The auditors will utilize portions of this document for evaluation of the applicable district's programs.

PROCEDURES FOR EVALUATION

The following procedures are to be used by ARB program auditors in evaluating the plans and programs of a local air pollution control district in California.

These procedures are divided into 14 Sections. Sections I, II, and IV are intended to assist both fiscal and program auditors in their discussions with the person in charge of day-to-day district operations and the fiscal auditor, specifically, in the examination of the district (or county) administrative files. Section III is designed to assist the program auditor in gathering information to determine whether or not the district has met the ARB/district approved evaluation criteria for the fiscal year in question.

After determining which criteria apply for the fiscal year being audited, the auditor should next determine the district's activities in meeting the criteria. This will be done by examining the district files and, in some cases, by accompanying district employees into the field and evaluating their application of district procedures.

The program auditor will also gather data on the number of work products completed by the district during the fiscal year, for example, the number of sources inventoried, inspections conducted, and permit actions taken.

PROCEDURES FOR THE EVALUATION
OF LOCAL AIR POLLUTION CONTROL DISTRICTS' PROGRAMS

The following procedures cover investigations of performance in meeting specific evaluation criteria. They were prepared for use with evaluation criteria to be applied in fiscal year 1982-83. However, with minor modification they may be used for other years as well. Prior to reviewing district performance, the auditor will review the approved criteria for the year to be audited in order to assess the district program responsibilities for that year.

I. Entrance Conference

- A. Name and title of person interviewed. (Preferably the Air Pollution Control Officer.)
- B. Description of the District.*
 - 1. Name, address, and telephone number of district
 - 2. Type of district (APCD, Unified APCD, or AQMD)
 - 3. Parent agency (health department, agriculture department, or other), if applicable
 - 4. Jurisdiction of area (names of counties served)

*Information under this subsection will initially be obtained through ARB records and files as part of the pre-audit preparation. Accuracy of the information should then be verified in the Entrance Conference.

6. Population
 7. Major categories of industry
 9. Number of sources operating under air pollution control permits with emissions of:
 - 100 tons per year (TPY) or more
 - 25 TYP or more, but less than 100 TPY
 - Less than 25 TPY
 9. Approximate percent of area in the district designated by EPA as nonattainment for:
 - Ozone
 - Carbon monoxide
 - Nitrogen dioxide
 - Sulfur dioxide
 - Total suspended particulates (TSP)
- C. Unique characteristics of the district (e.g., rules and regulations, geographic location, local politics, number and types of sources, existing air quality, etc.).
- D. Problems unique to the district (e.g., funding limitations, experience of employees, turnover, equipment, relationship with other government agencies, relationship with sources, relationship with public)

II. Examination of Administrative Files

- A. Number of budgeted positions:
1. Full-time
 2. Part-time

- B. Number of employees:
 - 1. Full-time
 - 2. Part-time;
- C. Calculated number of full-time equivalent (FTE) employees
- D. Number of terminations in past 12 months
- E. Calculated turnover rate
- F. List of employees and activities they performed
 - 1. Name*
 - 2. Organizational classification (engineer, inspector, etc.)*
 - 3. Number of months in current position
 - 4. Number of months of previous experience in similar position
 - 5. Activity(ies) performed (interview employee if necessary)*
 - 6. Number of hours worked per month at each activity
(interview employee if necessary)*
 - 7. Hourly wage or salary*

III. Determination of District Compliance With Evaluation Criteria;
Associated Measures of Effectiveness and Efficiency

A. Emission Inventory

- 1. District employee with responsibility for emission inventory
- 2. Types of sources in the district that must be inventoried
- 3. Number of sources in the district that must be inventoried

*Data collected during financial audit. In large districts employees will be grouped by classification and activity(ies) performed, rather than by individual listings.

4. Number of sources inventoried during fiscal year(s) being audited
5. Reference(s) consulted to obtain emission factors
6. Source test data used (if yes, under what conditions)
7. Frequency of emission inventory update
8. Review elements of the criteria with the employee in charge of emission inventory:
 - a. Elements district has undertaken during fiscal year(s) being audited
 - b. Elements district has not undertaken during fiscal year(s) being audited (explanation)
9. Confirm that records of activities requiring documentation are on file
10. Date of most recent emission inventory update submittal to ARB
11. Based on a review of a portion of the emission inventory file, evaluate items selected for completeness and accuracy.

B. Stationary Source Control Rule Adoption

1. District employee(s) with responsibility for rules and regulations.
2. Review elements of criteria with employee in charge of rules and regulations:
 - a. Elements district has undertaken during fiscal years(s) being audited
 - b. Elements district has not undertaken during fiscal year(s) being audited (explanation)
3. Confirmation that records of public hearings or basin control council actions taken in response to the criteria are on file.

C. Air Quality Monitoring

1. District employee with responsibility for air monitoring
2. Review elements of the criteria with the employee in charge of air monitoring:
 1. Elements district has undertaken during fiscal year(s) being audited.
 2. Elements district has not undertaken during fiscal year(s) being audited (explanation).
3. Confirm existence of an air monitoring program plan if the district operates one or more State and Local Air Monitoring Stations (SLAMS) and determine whether or not the content of that plan complies with federal regulations (40 CFR Part 58).
4. Confirmation that district meets all federal requirements for a "reporting organization" as defined in 40 CFR Part 58, as required by the criteria.
5. Review air monitoring files, sample and evaluate items selected for completeness and accuracy (files should contain records of all station maintenance; procedures and time tables for implementing federal monitoring, quality assurance, and reporting regulations; and copies of letters or other evidence of monthly submittals of air monitoring data and other submittals of non-district monitoring advisories to the ARB).
6. Evaluation of the district's air monitoring activities (from the ARB Division of Technical Services, Air Monitoring Unit).

D. Nonattainment Planning

1. District employee with responsibility for air quality nonattainment planning.
2. Review elements of the criteria with the employee in charge of air quality attainment planning:
 - a. Elements districts has undertaken during fiscal year(s) being audited.
 - b. Elements district has not undertaken during fiscal year(s) being audited.
3. Confirm that copies of air quality attainment plans and records of actions taken to adopt those plans are on file.

E. California Environmental Quality Act (CEQA) Reviews

1. District employee with responsibility for CEQA reviews.
2. Review elements of the criteria with employee in charge of CEQA activities:
 - a. Elements district has undertaken during fiscal year(s) being audited.
 - b. Elements district has not undertaken during fiscal year(s) being audited (explanation).
3. Confirm that district has commented on air quality aspects of proposed major private and public projects.

F. Public Involvement/Participation

1. District employee with responsibility for promoting public

involvement/participation.

2. Review elements of the criteria with employee in charge of public involvement/participation:
 - a. Elements district has undertaken during fiscal year(s) being audited.
 - b. Elements district has not undertaken during fiscal year(s) being audited.
3. Confirm that records of actions taken to encourage and provide for public involvement/participation in developing and implementing district policies and programs are on file.

G. Enforcement

1. District employee responsible for enforcement activities.
2. Types of sources in the district that must be inspected annually.
3. Number of sources in the district that must be inspected annually.
4. Number of inspections conducted during fiscal year(s) being audited:
 - a. Annual formal inspections
 - b. Informal walk-through inspections
 - c. Informal drive-by inspections
5. Number of non-vehicular notices of violation issued during fiscal year(s) being audited:
 - a. Warnings issued
 - b. Notices of violation issued

- c. Notices to appear issued.
6. Number of vehicular enforcement actions taken during fiscal year(s) being audited.
7. Number of complaints received during fiscal year(s) being audited:
 - a. Complaints received
 - b. Complaints investigated
8. Number of breakdowns reported during fiscal year(s) being audited:
 - a. Breakdowns reported
 - b. Breakdowns not reported, but discovered
 - c. Breakdowns investigated
9. Number of legal actions taken during fiscal year(s) being audited:
 - a. Office conferences
 - b. Cases referred to District Attorney or County Counsel
 - c. Court cases filed (list names of sources, violations, case numbers, and dates actions were filed).
 - d. Convictions (list names of sources, case numbers, and dates convictions were handed down).
 - e. Fines levied (list names of sources, case numbers, and amounts of fines).
10. Types of sources in the district that must be source tested annually.
11. Number of sources in the district that must be source tested annually.
12. Number of source tests conducted during fiscal year(s) being audited:

- a. Source test conducted by district
 - b. Source tests conducted by ARB at request of district
 - c. Source tests conducted by another district at request of district being audited.
 - d. Source tests conducted by independent contractor hired by source.
 - e. Source tests conducted by source.
13. Number of source tests by source or by independent contractor hired by source and observed by authorized district employee.
14. Number of variance actions taken by the district's hearing board during the fiscal year(s) being audited:
- a. Abatement orders issued
 - b. Variances granted
 - c. Variances denied
 - d. Permits to operate revoked
 - e. Permits to operate reinstated.
15. Review elements of the criteria with employee in charge of enforcement activities:
- a. Elements districts has undertaken during fiscal year(s) being audited.
 - b. Elements districts has not undertaken during fiscal year(s) being audited (explanation).
16. Confirm that district employees who conduct source inspections are certified to evaluate visible emissions and that the certifications are on file.

17. Confirm records of activities requiring documentation are on file.
18. Review file on annual inspections, sample and evaluate items selected for completeness and accuracy.
19. Document that the district has a written plan to keep source operators informed about permit conditions and rule requirements.
20. Accompany district employees on inspection of selected sources:
 - a. Observe and evaluate adequacy of district employees' performance and district's inspection procedures.
 - b. Observe district employees verify accuracy of continuous-emission monitors operated by the sources.
21. Confirm that the district has a plan for conducting agricultural burning inspections.

H. Stationary Source Permitting

1. District's employee with responsibility for permitting.
2. District's definition of permit unit (entire facility including all processes, individual process, or item of process equipment).
3. Types of sources in the district that must operate under permit.
4. Number of sources in the district that must operate under permit.
5. Number of sources operating under permit, by amount of emissions.
6. Number of permit actions occurring during fiscal year(s) being audited:
 - a. Applications received for authority to construct
 - b. Authorities to construct issued.
 - c. Authorities to construct denied. List reasons for denial.

- d. Applications received for permit to operate.
- e. Permits to operate issued.
- f. Permits to operate denied.
7. Backlog of applications for authority to construct.
8. Backlog of applications for permit to operate.
9. District's schedule for:
 - a. Authority to construct.
 - b. Permit to operate.
 - c. Renewal of permit to operate.
10. Review the criteria with the employee in charge of permitting:
 - a. Elements district has undertaken during fiscal year(s) being audited.
 - b. Elements district has not undertaken during fiscal year(s) being audited (explanation).
11. Confirm records of activities requiring documentation are on file.
12. Review permit file and select sample of sources. For the fiscal year(s) being audited, check the completeness and accuracy of the district's evaluation of all applications received from those sources to see if they comply with the rules and regulations. Do this for:
 - a. Authorities to construct.
 - b. Permits to operate.
13. For permits reviewed in item 12, confirm correct fees have been charged by the district and paid by the sources.

14. Accompany district employee on visits to selected sources which have permits that were reviewed (item 12) and confirm that the information on the sources in the district's permit file is current and accurate.

I. Vapor Recovery

1. District employee with responsibility for vapor recovery.
2. Review elements of the criteria with employee in charge of Stage I & II vapor recovery inspections.
3. Determine that documentation of inspections are on file and that the district is in compliance with provisions of applicable evaluation criteria of the year being audited.

IV. Exit Interview

- A. Review the information collected during the visit to the district.
- B. Prepare statement of preliminary findings:
 1. List all deficiencies and problems found.
 2. Evaluate the efficiency and effectiveness of the district in carrying out the activities audited.*
 3. Compare the district's program in the fiscal year being audited to its program during the previous years audited.**
- C. Discuss the preliminary findings with the person who participated in the entrance interview.
- D. Secure acknowledgement from the district of the existence of the deficiencies and, if possible, assurance that easily remedied

deficiencies will be eliminated within 30 days.

- E. Develop corrective action plan with district to eliminate more complex deficiencies. Plan includes:
1. Description of the deficiency.
 2. Description of correction action to be taken by the district.
 3. Timetable for implementing corrective action, showing milestones to mark progress.
 4. List of additional information (e.g., quarterly reports) necessary to track progress.
 5. List of additional resources needed to accomplish the correction.

*Suggested measures of efficiency called "activity ratios" are given in Figure 3, pages 57-59, of a report to the ARB entitled, Development of a New Process for Correlating Financial and Technical Evaluations of Local District Air Pollution Control Programs, dated December 1981. Major indicators of the effective use of a district's funds are the completeness and accuracy of the district's files. These activity ratios will not be included in audit reports until they are determined, in conjunction with the districts after experimental application, to be an effective tool for evaluating the efficiency and effectiveness of a district. If they are not determined to be a useful tool, the concept of activity ratios will be deleted from this document.

**Measures of progress are discussed in Section VIII, pages 51-61, in the report to the ARB cited in footnote above.

8300 Air Resources Board - Air Pollution Control Program 8300

8301 Air Resources Board Subvention Program 8301

The State program for the air resources subvention program is contained in Sections 39280 through 39291* of the Health and Safety Code, encompassing the following law:

Air Pollution Control Subvention Program

This program makes provision for the Air Resources Board to financially assist Air Pollution Control Districts throughout the State. Amounts allocated are regulated by provisions of the Act.

8302 Administration of the Program 8302

The Air Resources Board as established by Legislation is charged with the functions of supervising, coordinating, and otherwise assisting local and regional Air Pollution Control Districts in meeting or exceeding levels of air quality as determined by the Board and the Legislature.

Types of Projects

The Air Resources Board supervises the use of local, State and Federal funds in those Districts accepting State subventions. The Board also evaluates the effectiveness of all Air Pollution Control Districts (including those not within the State subvention program) in achieving compliance with air pollution standards.

8303 Financial Participation 8303

The financial participation of the State is limited to specific maximum reimbursement amounts as approved by the Air Resources Board for projects which comply with the goals of the program. Sharing ratios for State subventions and local expenditures vary according to the type of District, as follows:

1. Coordinated Districts (those consisting of various cooperating agencies within an air basin) qualify for funds on a 1 to 1 matching basis for local funds generated and expended.
2. Individual Districts (those Districts comprising less than an air basin) qualify for matching funds on a 2 for 3 matching basis for local funds generated and expended.

* Currently, Sections 39800 through 39811.

8303 Financial Participation (continued)

8303

3. Special Districts - these Districts qualify for subventions based upon local participation determined by population set dollar amount, and local participation.

Items 1 and 2 above are subject to further limitations based on maximum awards determined by population.

8304 Fiscal Procedure

8304

The chronological steps leading to the disbursement of State funds for Air Pollution Control Districts are as follows:

1. Allocation of Funds

Annually, the Board includes in its proposed budget for the next fiscal year the amount estimated to be needed for the program. The amount is included in the Governor's Budget which is submitted to the Legislature. The amounts allocated, or appropriated, by the Legislature become available for disbursement by the Board during the Budget year.

2. Claims For Subventions

In order to claim State funds an Air Pollution District must submit a proposed budget and program to the Air Resources Board showing revenues available and proposed expenditures. The Board approval of the program, entitles the District to a subvention based upon the type of District submitting the claim (i.e. coordinated, individual or special).

3. Payment by the State Controller *

The State Controller then issues a warrant for 50% of the total award. Reports must be filed for an additional payment of 50% to be approved by the Executive Officer. Where deficiencies are evident only 25% is paid and 25% is withheld until deficiencies are corrected. Districts with State approved plans are required to keep separate fund records of their operations.

8305 Audit of Claims

8305

After the District has filed a final report on program operation, the State Controller's Office will perform a field audit of actual program costs and performance.

* Out of date. Refer to Administrative Code, Title 17, Section 90360, for current regulations.

8306 Field Audit Procedures

8306

Upon receipt of a District final report from the Board with a request for audit, the State Controller's Office will make a field examination of the pertinent accounts and records of the District. The examination will be made in accordance with the program set forth elsewhere in the Field Audits Manual. State policies and principles as established by the Program and as implemented by the regulations of the Board will be applied by the Controller's Office in determining the eligibility for subvention for items of expenditure. In the absence of specific State policies, standard accounting practices will be applied in establishing allowable expenditures. Upon completion of the audit, a report will be prepared summarizing the audit findings and showing the amount of State subvention allowable. Copies of the report will be furnished to the Board and to the District. The District is allowed a period of 90 days* in which to protest any deductions resulting from the audit. The audit program is designed to serve the field auditor as an aid and guide in the performance of the audit and in the preparation of working papers and the audit report.

The program is not intended to serve as a substitute for the auditor's knowledge of the law and applicable rules and regulations. It is not required that the operations be performed in the order listed, nor is it required that the audit be limited to the operations listed. All listed operations must be performed, however, except those not applicable in the circumstances. The degree of test checking and sampling is determined by the auditor based on the conditions existing in the field.

The form of the audit report is illustrated by a pro forma sample audit report (Section 8308). The content of the report will be determined by the auditor's findings.

* ARB staff is amending to 30 days to be consistent with provisions of Health and Safety Code.

8307 Audit Program - Air Pollution Control Program

8307

Auditor _____ Agency _____

Assistant _____ Program Director _____

Date of Audit _____ Address _____

Audit Period _____

Completed
Yes No

I. Preliminary

- A. Review law - (Sections 39280-39291* of the Health and Safety Code) and the regulations for administration of subvention program. The regulations have been codified in subchapter 3, Chapter 1, Part III, Title 17, of the Administrative Code of California.
- B. Review claim audit file and prepare schedule of State payments.
- C. Review approved applications and final report filed by the District.

II. Verification of Eligibility of Jurisdiction

- A. Verify that the jurisdiction adheres to the minimum standards for accounting records as required by the rules and regulations of the Air Resources Board. (Subvention regulations 90360)

III. Examination of Expenditures

- A. Examine A.P.C.D. fund accounts.
 - 1. Verify expenditures charged as being proper and as being properly charged. Verify that any costs incurred for functions benefiting agencies other than A.P.C.D. are properly allocated.
 - 2. Determine that subvention requirements have been met. (If subvention approval requires that specific items must be purchased or positions filled, verify that the requirement has been satisfied).
 - 3. Prepare detailed list of fixed asset acquisitions.

* Currently, Sections 39800 through 39811.

12/76

8308 Sample Audit Report

8308

Dear Sir:

We have examined the records of the _____
Air Pollution Control District pertinent to Application Number _____
of the Air Pollution Control Subvention Program under the provisions of
Chapter 1016 of the Statutes of 1972 Sections 39280 to 39291* of the Health
and Safety Code for the _____ fiscal year.

Our examination was made in accordance with generally accepted
auditing standards and included such tests and verifications considered
necessary in the circumstances. This included, but was not limited to,
an examination of the application for subvention funds, revenue and expendi-
ture ledgers, and related records.

The State Air Resources Board has prescribed a formula based upon
expenditures and population for determining the maximum allowable State sub-
vention. For the _____ fiscal year, the Air Resources Board awarded
a maximum subvention of _____ to the District for the purposes of
its _____ Subvention Program based upon budgeted District expendi-
tures of _____.

The District reported expenditures of _____. Our
examination disclosed ineligible charges in the amount of _____
reducing allowable District expenditures to _____. Of this
amount, _____ was provided by a Federal grant and _____
from the Air Resources Board for air monitoring data. The balance of
_____ qualifies the District for a maximum subvention of
_____. The State paid _____ to the District; therefore,
the District should refund _____ to the State.

In our opinion, payment of only _____ by the State to the
_____ Air Pollution Control District for Subvention Application
Number _____ was proper, and the District should refund _____
to the State.

* Currently, Sections 39800 through 39811.

Memorandum

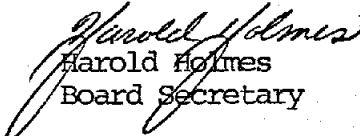
To : Huey D. Johnson
Secretary
Resources Agency

Date : May 10, 1982

Subject: Filing of Notice of
Decision of the Air
Resources Board

From : **Air Resources Board**

Pursuant to Title 17, Section 60007 (b), and in compliance with Air Resources Board certification under section 21080.5 of the Public Resources Code, the Air Resources Board hereby forwards for posting the attached notice of decision and response to environmental comments raised during the comment period.


Harold Holmes
Board Secretary

RECEIVED BY
Office of the Secretary

MAY 10 1982

Resources Agency of California

attachments
Resolution 82-16
~~Resolution 82-18~~

State of California
AIR RESOURCES BOARD

Response to Significant Environmental Issues

Item: Public Hearing to Consider Amendments to Title 17, California Administrative Code, Regarding the Air Resources Board's Subvention Program and Local District Evaluation Criteria and Classifications for the 1982-83 Fiscal Year

Agenda Item No: 82-9-3

Public Hearing Date: April 21, 1982

Response Date: April 21, 1982

Issuing Authority: Air Resources Board

Comment: No comments were received identifying any significant environmental issues pertaining to this item. The staff report identified no adverse environmental effects.

Response: N/A

CERTIFIED: _____

DATE: _____

RECEIVED BY
Office of the Secretary

MAY 10 1982

Resources Agency of California

AIR RESOURCES BOARD

1102 Q STREET

P.O. BOX 2815

SACRAMENTO, CA 95812



Re: Public Hearing to Consider Amendments to Title 17,
California Administrative Code, Regarding the Air
Resources Board's Subvention Program and Local
District Evaluation Criteria and Classifications
for the 1982-83 Fiscal Year

I certify that the record in the above-referenced proceeding
was closed April 21, 1982, and that the enclosed is a complete true
and correct copy of the rulemaking file in that proceeding.



Harold Holmes, Board Secretary

Enclosures

RECEIVED BY
Office of the Secretary

MAY 10 1982

Resources Agency of California

State of California
AIR RESOURCES BOARD

Executive Order G-146

WHEREAS, on April 21, 1982, the Air Resources Board (the "Board") conducted a public hearing to consider amendments to the Board's regulations relating to subvention of funds pursuant to the Air Pollution Control Subvention Program contained in Sections 90100 through 90500 of Title 17, California Administrative Code, including district classifications and evaluation criteria for the 1982-83 fiscal year;

WHEREAS, at the close of the hearing the Board adopted Resolution 82-18, appended hereto as Attachment 1, by which it endorsed the following documents and directed the Executive Officer to adopt them after making them available to the public for a period of 15 days and considering such public comment as might be received in the 15-day period:

The amendments to its regulations in Sections 90100 through 90500, Title 17, California Administrative Code, as set forth in Attachment A thereto;

The "District Subvention Categories", as set forth in Attachment B thereto;

The "Evaluation Criteria for Air Pollution Control Districts Participating in the Subvention Program", for fiscal year 1982-83, as set forth in Attachment C thereto; and

WHEREAS, subsequent to the April 21, 1982 hearing, Attachments A, B, and C have been made available to the public for a period of 15 days, and public comments received were considered.

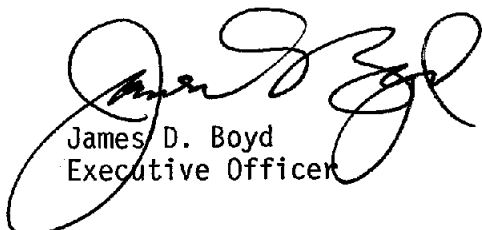
NOW, THEREFORE, IT IS HEREBY ORDERED that the recitals and findings contained in Resolution 82-18 are incorporated herein.

IT IS FURTHER ORDERED that the regulations in Sections 90050 through 90500, Title 17, California Administrative Code, are amended, as set forth in Attachment A to Resolution 82-18.

IT IS FURTHER ORDERED that the "District Subvention Categories" are adopted, as set forth in Attachment B to Resolution 82-18.

IT IS FURTHER ORDERED that the "Evaluation Criteria for Air Pollution Control Districts Participating in the Subvention Program" are adopted for fiscal year 1982-83, as set forth in Attachment C to Resolution 82-18.

Executed at Sacramento, California, this 26th day of July, 1982.


James D. Boyd
Executive Officer

State of California
AIR RESOURCES BOARD

Response to Significant Environmental Issues

Item: Public Hearing to Consider Amendments to Title 17, California Administrative Code, Regarding the Air Resources Board's Subvention Program and Local District Evaluation Criteria and Classifications for the 1982-83 Fiscal Year

Agenda Item No.: 82-9-3

Public Hearing Date: April 21, 1982

Response Date: April 21, 1982

Issuing Authority: Executive Officer, Air Resources Board

Comment: No comments were received identifying any significant environmental issues pertaining to this item. The staff report identified no adverse environmental effects.

Response: N/A

CERTIFIED: _____


Executive Officer

Date: _____
July 26, 1982

Office of the Secretary

JUL 30 1982

Resources Agency of California

AIR RESOURCES BOARD

1102 Q STREET

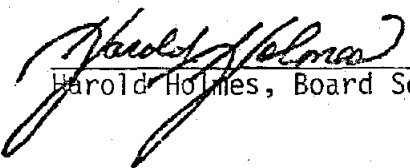
P.O. BOX 2815

SACRAMENTO, CA 95812



Re: Public Hearing to Consider Amendments to Title 17,
California Administrative Code, Regarding the
Air Resources Board's Subvention Program and Local
District Evaluation Criteria and Classifications
for the 1982-83 Fiscal Year

I certify that the record in the above-referenced proceeding
was closed May 21, 1982, and that the enclosed is a complete true
and correct copy of the rulemaking file in that proceeding.


Harold Holmes, Board Secretary

Enclosures

Office of the Secretary
JUL 30 1982
Resources Agency of California